

# **KUMISION SETTEFIKASION PARA I MANMANIDUKA**

## **Guam Commission for Educator Certification**

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### **MEMBERS**

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*Lisa Baza-Cruz, Ed.D, VICE-CHAIR*  
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**TREASURER**  
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### **EX-OFFICIO MEMBERS**

*Jon Fernandez, Esp.*  
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*Mary A.Y. Okada, Ed.D*  
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GCEC Regular Meeting  
Tuesday, March 2, 2021  
4:00 p.m.  
**AGENDA**

- I Call to Order / Roll call of members
- II Approval of Agenda
- III Approval of Minutes
- IV Reports
  - A. Treasurer
  - B. Chairperson
  - C. Executive Director
  - D. Sub-Committees
- V Old Business
  - A. Educator Misconduct
  - B. GCC CTE Degree
  - C. GCEC FY2021 Budget
- VI New Business
  - A. SOP 2021.02 Criteria for Identification and Acceptance of a Higher Institution as an Educator Preparation Program
  - B. SOP 2021.03 Procedures for Recruitment, Hiring, Position Requirements, and Separation of the Position of Executive Director of GCEC
  - C. Praxis Middle School Math and Reading Specialist
  - D. Election of officers
- VII Ex-Officio
- VIII Announcements
- IX Executive Session
- X Adjournment

**GCEC Regular Meeting  
Tuesday, March 02, 2021  
4:00 p.m., via ZOOM**

**I. CALL TO ORDER / ROLL CALL OF MEMBERS**

Chairperson Hendricks called the meeting to order at 4:04 p.m., on Tuesday, March 02, 2021 via ZOOM.

**Present:**

**Commission Members:** Dr. Gayle Hendricks, Dr. Lisa Baza-Cruz, Dr. Michelle Santos, Roberta Abaday, Lecana L. Borja, Dr. Lisa Cooper-Nurse, and Domingo Ocampo III

**Ex-Officio:** Dr. Alicia Aguon (UOG), Apolline San Nicolas (GCC), and Dolores Faisao (GDOE)

**II. APPROVAL OF AGENDA**

Chairperson G. Hendricks requested a motion to approve the agenda.

**Motion by M. Santos to approve the agenda, seconded by L. Borja.  
APPROVED.**

**III. APPROVAL OF MINUTES**

January 25, 2021 minutes will be pending approval upon receipt of minute recording from the former executive director.

**Motion made by M. Santos to approve the February 08, 2021 special meeting minutes, seconded by R. Abaday. APPROVED.**

**IV. REPORTS**

**A. TREASURER**

M. Santos stated that the total expenditures as of March 02, 2021 are the same as January 2021 due to the postings being made to the FY2020 account instead of the FY2021 account. Gwen received an email from BBMR regarding this issue and will be communicating with Kin from BBMR on how to correct it. When corrected it will definitely be more than indicated. As for the collection fee account it would always show the rollover and we are now just looking at the allotment, expenditures, and balance. The new collection fee deposit is actually December 2020 and not March 2021 because that is when the deposit was made. So this section will always state when the last deposit was made into the account so we will know it is not new money and when it was actually deposited.

**B. CHAIRPERSON**

G. Hendricks stated that she signed off on the UOG MOU agreement. No changes were made and the agreement is just like the previous year.

#### C. EXECUTIVE DIRECTOR

F. Camacho stated that from January 25, 2021 to February 26, 2021, 45 certificates were issued and 1 out of the 45 was a Temporary Educator under Executive Order: 2020-26.

F. Camacho also stated that we will need to have a new authorized signature for certificates, payroll, and authorized authority to sign off on documents submitted to other government agencies. We will also need to purchase a zoom account for GCEC.

**Motion by R. Abaday to approve the purchase of a Zoom account for GCEC, seconded by M. Santos. APPROVED.**

#### D. SUB-COMMITTEES

SOP Sub-committee did meet on February 15, 2021. It will be discussed in New Business.

#### V. OLD BUSINESS

##### A. EDUCATOR MISCONDUCT

Nothing new at this time.

##### B. GCEC CTE PROGRAM

G. Hendricks stated that this will need to be included in next month's meeting. Discussion about accreditation and certification requirements on how their program fits in with the GCEC requirements. M. Santos stated that we need something from the ACCJC that indicates the CTE program is accredited and recognizes the BS in CTE. Discussion about the type of certification individual would receive. CTE will remain on the agenda to be discussed more.

##### C. GCEC FY2021 BUDGET

G. Hendricks stated that the 2021 budget title can be removed and replaced with the GCEC FY2022 budget.

#### VI. NEW BUSINESS

##### A. SOP 2021.02 CRITERIA FOR IDENTIFICATION AND ACCEPTANCE OF A HIGHER INSTITUTION AS AN EDUCATOR PREPARATION PROGRAM

R. Abaday stated that this is still be worked on pending review of requirements in other states.

**B. SOP 2021.03 PROCEDURES FOR RECRUITMENT, HIRING, POSITION REQUIREMENTS, AND SEPARATION OF THE POSITION OF EXECUTIVE DIRECTOR OF GCEC**

**Motion made by R. Abaday to approve SOP 2021.03 and seconded by M. Santos. APPROVED.**

G. Hendricks stated that the authorized signature will be determined later in the meeting.

**C. PRAXIS MIDDLE SCHOOL MATH AND READING SPECIALIST**

Discussion on the changes of the test. There is no passing score at this time as the study for the recommended score was just done in January 2021. G. Hendricks recommended that GCEC adopts the recommended score.

**Motion made by R. Abaday that we accept the recommended score by ETS for the Middle School Math test and seconded by D. Ocampo.**

Changes for the Mathematics and Reading Specialist changes are to be reviewed further and discussed at the next meeting.

**Motion made by R. Abaday to table until the next meeting and seconded by M. Santos. APPROVED.**

**D. ELECTION OF OFFICERS:**

G. Hendricks stated that a new chairperson is needed to replace her because this will be her last meeting.

M. Santos nominated Roberta Abaday as the new Chairperson. R. Abaday accepted.

**Motion made by L. Baza-Cruz to accept Roberta Abaday as the new Chairperson for GCEC and seconded by L. Borja. APPROVED.**

M. Santos nominated Leeana Borja as the new Treasurer. L. Borja accepted.

**Motion made by R. Abaday to accept Leeana Borja as the new Treasurer for GCEC and seconded by M. Santos. APPROVED.**

**VII. EX-OFFICIO**

UOG - Dr. Alicia Aguon shared that SOE this semester is online. Face to face exception made for one counseling class. Student teaching is both online and face to face. Summer classes are fully online. UOG is planning for face to face by the Fall semester.

GCC – Apolline San Nicolas shared that CTE is part of the GCC program which is approved by the ACCJC so it is accredited by the GCC program. It is not a standalone accreditation like some of the other programs. As for AEQEP, the Dean will communicate with GCEC on the accreditation piece for that. GCC is doing both online and face to face this semester.

R. Abaday requested for a copy of the approved program for GCC CTE BS to be sent to the GCEC commission.

#### VIII. ANNOUNCEMENTS

G. Hendricks announced this will be her last meeting with GCEC and thanked everyone for their hard work and dedication to this commission.

R. Abaday mentioned that GCEC should start the process for the search for a new Executive Director by placing an ad for the position announcement.

#### IX. EXECUTIVE SESSION

None at this time

#### X. ADJOURNMENT

**Motion by L. Baza-Cruz to adjourn meeting and seconded by D. Ocampo.  
APPROVED.**