



**KUMISION SETTEFIKACION PARA I MANMANIDUKA**  
**GUAM COMMISSION FOR EDUCATOR CERTIFICATION**  
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**EX-OFFICIO MEMBERS**

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**GCEC Regular Meeting**  
**Monday, June 21, 2021**  
**3:00 p.m.**  
**AGENDA**

- I Call to Order / Roll call of members
- II Approval of Agenda
- III Approval of Minutes
- IV Reports
  - A. Treasurer
  - B. Chairperson
  - C. Executive Director / Certification Officer
  - D. Sub-Committees
- V Old Business
  - A. Educator Misconduct
  - B. GCEC FY2022 Budget
  - C. SOP Committee
  - D. Praxis Update
- VI New Business
- VII Ex-Officio
- VIII Announcements
  - A. Congratulations to Dully Confirmed Commission members
  - B. Photo takes individual and group
- IX Executive Session
- X Adjournment

**GCEC Regular Meeting  
Via ZOOM  
Monday, June 21, 2021  
3:05 p.m.-4:07 pm  
MINUTES**

**I Call to Order / Roll call of members**

Roberta Abaday, Lisa Baza-Cruz, Leeana Borja, Aldrin Cajigal, David Mercado, Chelsey San Nicolas

**Absent:** Lisa Cooper-Nurse in Administrator Training

**Ex-Official:** UOG - Dr. Alicia Aguon ; GCC - Apolline San Nicolas

**II Approval of Agenda**

Correction of Dully to Duly

Motion to approve as corrected: Leeana Borja

2<sup>nd</sup>: Chelsey San Nicolas

Approved.

**III Approval of Minutes**

Corrections made in document.

Motion to approve as corrected: Lisa Baza-Cruz

2<sup>nd</sup>: Leeana Borja

Approved.

**IV Reports**

**A. Treasurer**

Leeana Borja: Special Fund 2020-2021 \$228,856.00 Year to date: Allotted \$176,346.00.  
Unallotted \$69,128.00. Expenditures: \$70,032.72. Outstanding encumbrance: \$8,898.05.  
Available balance: \$97,415.23

Fee Account: Roll over allotment \$88,292.94. Please note that after the audit from Mr. Ware, BBMR, there may be adjustment from what was reported last month. The allotment balance: 72,845.80. Expenditures: \$21,803.14. Encumbrance \$6,900.00. Available Balance \$44,142.66.

General Ledger October 2021: \$105,515.70. Year to date: \$15,437.14. Fees Collected Fiscal 2021 \$30,460.00. No new deposit. Last Deposit in March 30, 2021. The end of June GCEC will receive an updated report.

Grand total \$120,538.

**B. Chairperson**

**Roberta Abaday: None to Report**

**C. Executive Director**

**Kenneth Perez: GCEC will have 6 workers from the DYA/GDOE program. They were briefed on the guidelines of privacy of the agency. All the interns have been vaccinated as per coordinator. Masks continue to be worn in the office.**

**Webpage is being worked on, as there are still problems with updating. The computer system needs updating. The GCEC Office will prepare a procurement for the technical issues and needs.**

**The GCEC is working out of SBPA Bldg. 110 at UOG because of Sanitization of the SOE building. The SBPA building will be used until the end of July.**

**Total Certifications issued May 10-18: 96. There continues to be a flow of customers.**

**D. Sub-Committees: SOP report in Old Business.**

**V Old Business**

**A. Educator Misconduct**

**Lisa Baza-Cruz: Educator Misconduct chairperson: The committee did not meet since they are waiting for the updated Civil Service Report of the results of the plea agreement. The committee will include Lisa Baza-Cruz, Chelsey San Nicolas, and Lisa Cooper-Nurse.**

**B. GCEC FY2022 Budget**

**Nothing to report**

**C. SOP Committee**

**SOP 2021.02: Shared with the committee and ex-officios. UOG and GCC will be our higher education institutions for education preparation programs. GCEC does not have an SOP concerning the jurisdiction of higher education programs. The SOP was reviewed by the commissioners and changes were made to the google document during the meeting. The document will be left on the site for review by commissioners, and representatives from UOG and GCC, and will be moved into the voting file for the next meeting. GCEC will ask UOG and GCC to complete the application process.**

**D. Praxis Update**

**There is a free course offered online for training for IPT test.**

**VI New Business**

GCEC has an adjusted schedule for work at the different location. Work hours at the office are 8-12 and teleworking, finalizing of documents will be from 1-5.

**VII Ex-Officio**

Dr. Alicia Aguon: UOG had a memorable commencement of 290 graduates, 320 in attendance. There were fireworks to top off the celebration.

Apolline San Nicolas: GCC is preparing the school for face-to-face learning for the new semester. The report from ACCJC is pending.

Data Storage: Jesse had saved information on the Hard Drives for GCEC, but no contract was completed to continue the service of storage with GCC. Kenneth Perez will need to collect the hard drives. Chief Information Technology Officer (CITO) will communicate with GCEC.

**VIII Announcements**

Congratulations to the three Duly Confirmed Commission members. The hearing went well and the mission of GCEC is fully supported by the Legislature.

Photos of individuals and group will be taken as soon as we can be back in campus for GCEC meetings.

Update of the Ethics Training: Due to scheduling conflicts the date for training was rescheduled. GCEC office will cover the cost of the training September is a busy month for the start of school so no training can occur at that time. Kenneth Perez is checking with other instructors to arrange for the training

Gwen Manglona is taking the procurement training for the office with AG office approval.

**IX Executive Session**

None

**X Adjournment**

Our next meeting will be 4:00 pm, 16 August 2021.

At that meeting GCEC will approve the SOP. Motion: Chelsey San Nicolas and 2<sup>nd</sup> David Mercado.

There was a question on whether we have quarterly or monthly meetings. Meetings may be more frequent than quarterly to address educational conduct, the law, ethics, creation of SOPs, etc.

Motion: Leeana Borja. 2<sup>nd</sup> Lisa Baza-Cruz. Adjournment approved.

