

# KUMISION SETTEFIKASION PARA I MANMANIDUKA

## Guam Commission for Educator Certification

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### MEMBERS

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VACANT  
(School Counselor Rep)

### EX-OFFICIO MEMBERS

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## GCEC Regular Meeting Monday, January 27, 2020 UOG SOE, 4:30 p.m. AGENDA

- I Call to Order / Roll call of members
- II Approval of Agenda
- III Approval of Minutes
- IV Reports
  - A. Treasurer
  - B. Chairperson
  - C. Executive Director
  - D. Sub-Committees
- V Old Business
  - A. Educator Misconduct
  - B. Executive Director Position
  - C. Fiscal Year 2020 Budget
  - D. Vacant Counselor Rep Position
- VI New Business
  - A. NASDTEC
  - B. Praxis Program New/Regenerated Tests
- VII Ex-Officio
- VIII Announcements
- IX Executive Session
- X Adjournment

**GCEC Regular Meeting  
Monday, November 25, 2019  
4:15 p.m., UOG SOE Building**

**I. CALL TO ORDER / ROLL CALL OF MEMBERS**

GCEC Chair Hendricks called the meeting to order at 4:38 p.m., on Monday, November 25, 2019 at the UOG – SOE Building, Room 213, Mangilao, Guam.

Present: Commission Members: Gayle Hendricks, Lisa Baza-Cruz, Michelle Santos, Roberta Abaday and Lisa Cooper-Nurse.

Others: Dr. Alicia Aguon (UOG), Dolores Faisao (GDOE) and Apolline San Nicolas (GCC)

Excused Absence: Domingo Ocampo

**II. APPROVAL OF AGENDA**

**Motion by Santos to approve agenda, and seconded by Baza-Cruz. APPROVED.**

**III. APPROVAL OF MINUTES**

**Motion by Abaday to approves minutes with minor corrections, and seconded by Santos. APPROVED.**

**IV. REPORTS**

**A. TREASURER'S REPORT**

Santos stated that in the special fund appropriation we were only given \$65,077 and the only expenditure at this point is \$15,069 for personnel costs, with the exception of the \$250 that is still encumbered for stipends. \$111,069 has not been allotted at this point. The fee account expenditures of \$11,355.97 were for travel. Additionally, there was an \$818.30 encumbrance for Standard Office Supply. There is an expense for reimbursement of \$10,211.77 and then a deposit of \$9,659.90 for the period of July 1 to September 30, 2019, which brings the balance of the fee account to \$101,757.74.

**B. CHAIRPERSON'S REPORT**

Hendricks scheduled a meeting with Senator Telena Nelson, which was cancelled. Hendricks has been calling daily to reschedule. She has also asked Senator Joe San Agustin to schedule a meeting. Both meetings are concerning the GCEC budget. Hendricks is trying to meet with the Attorney General to ask for an educator's certificate to be removed when a plea agreement confirms that abuse has occurred.

### C. EXECUTIVE DIRECTOR'S REPORT

From October 28 to November 22 there were 17 certificates issued with one extension granted.

### D. SUBCOMMITTEES

Deferred until executive session.

## V. OLD BUSINESS

### A. EDUCATOR MISCONDUCT

To be discussed in executive session.

### B. EXECUTIVE DIRECTOR POSITION

Baza-Cruz stated that the executive director position has no funding but that a letter has been prepared providing evidence illustrating the dire need for an executive director.

**Motion by Baza-Cruz to properly disseminate the letter to all the senators and BBMR, and seconded by Santos. APPROVED.**

### C. GUAM ACADEMY CHARTER SCHOOLS COUNCIL ADMINISTRATIVE SUPPORT

Hendricks stated that there was a revision to the law dealing with Charter Schools and GCEC is no longer responsible for providing the clerical support.

**Motion by Abaday that a letter be sent to Senator Telena Nelson thanking her for her assistance in removing GCEC from the responsibility of providing clerical support to the Guam Academy of Charter Schools Council, and seconded by Santos. APPROVED.**

### D. FISCAL YEAR 2020 BUDGET

Hendricks stated that \$126,830.00 was unallotted to GCEC for the budget this year. We have been very conservative in our expenditures. Hendricks found three agencies that have their sole appropriation out of a single funding source; we are one of them. The Territorial Education Facilities Fund (TEFF) is our sole source. She is continuing the work on it.

### E. VACANT COUNSELOR REP POSITION

Hendricks suggested we give names for the vacant position. Santos suggested we look for someone that meets the standards. Hendricks also suggested that a committee will be formed to review the list of GDOE counselors, focusing on length of employment in the position, understanding of counseling and the role of the commission, and teaching experience. Santos agreed and Abaday will assist. Abaday suggested that each member send a list of possible names to Santos.

## VI. NEW BUSINESS

### A. STANDARD OPERATING PROCEDURES

Santos stated that a working session should be scheduled before the February 2020 meeting. Working session is tentatively scheduled for February 17, 2020 at 2:00 p.m. Meeting for February is scheduled for February 24, 2020.

**Motion made by Abaday that the next meeting is scheduled for December 16 only if there is a serious issue to be addressed, and seconded by Santos. APPROVED.**

## VII. EX-OFFICIO

Dolores Faisao will be attending the meeting with the graduating SOE students on December 5 at 4:15 p.m. to discuss teacher certification and employment.

The pay range will be clarified for prospective teachers. Fran and Dolores have received the list of graduates (26). The undergraduate special education program will close. This is also the last ECED graduate.

## VIII. ANNOUNCEMENTS

Fran stated that the contract with GCC was returned for some changes for the IT storage services. Hendricks asked for the changes the AG requested. Fran said to remove the start up section because it was a one time cost. The contract will be revised and returned to the AG for signature. We pay \$600 quarterly for the services and GCC picks up external hard drives every two weeks.

**Motion by Abaday to continue our IT storage services with GCC, and seconded by Santos. APPROVED.**

## IX. EXECUTIVE SESSION

Executive session started at 5:17 p.m.

Executive session ended at 5:38 p.m.

Meeting resumed at 5:39 p.m.

X. ADJOURNMENT

Meeting adjourned at 5:40 p.m.

**Motion by Baza-Cruz, and seconded by Cooper-Nurse. APPROVED.**