

**GCEC Regular Meeting  
Monday, December 3, 2018  
4:45 p.m., UOG SOE Building**

I. CALL TO ORDER / ROLL CALL OF MEMBERS

GCEC Chair Hendricks called the meeting to order at 4:44 p.m., on Monday, December 3, 2018 at the UOG – SOE Building, Room 213, Mangilao, Guam.

Present

Commission Members: Gayle Hendricks, Lisa Baza-Cruz, Roberta Abaday, Lisa Cooper-Nurse, Domingo Ocampo, Michelle Santos, and Jonathan Pilarca

Others: Joann Muna (GCC), Dr. Alicia Aguon (UOG), Tanya Santos (UOG-PIP), Dolores Faisao (GDOE), Jimmy Teria and Rufina Mendiola (Chamorro Studies, GDOE)

II. APPROVAL OF AGENDA

**Motion by Abaday to approve agenda, and seconded by Ocampo. APPROVED.**

III. APPROVAL OF MINUTES

Santos asked to revert back to bullet points with minutes. Hendricks agreed that bullet points are sufficient stating that the full minutes have been recorded and are available if needed.

**Motion by Santos to table the minutes so that it could be corrected in bullet format and seconded by Baza-Cruz. APPROVED.**

IV. REPORTS

A. TREASURER'S REPORT

M. Santos reported that we are on track with the general funds appropriation. The annual payment for contractual services and rent have been encumbered. The report identifies the \$34,000 that has been loaded and the encumbrances and expenditures.

Hendricks asked what is the projection of getting the other funds loaded. Camacho stated that the commission has to justify the need for it and vote on it when needed. A breakdown for the use of the funds to be loaded needs to be voted on during a meeting.

## B. CHAIRPERSON'S REPORT

Nothing new to report at this time.

## C. EXECUTIVE DIRECTOR'S REPORT

From October 1, 2018 to November 29, 2018, there were 42 certificates issued.

Responded to two surveys via NASDTEC for Maryland and Virginia both regarding reciprocity.

## D. Subcommittees

Hendricks stated that we needed to form an SOP committee.

M. Santos reported that the extension committee had two extension requests and both were recommended for approval.

## V. OLD BUSINESS

### A. EDUCATOR MISCONDUCT

Hendricks stated that a former certified educator was convicted of a misdemeanor. The individual is not certified at the moment but did inquire with GCEC about renewing the expired certificate. Abaday stated the AG's opinion should cover what action the commission can possibly take. Abaday suggested to flag the individual file in our system, so that GCEC employees and members have access to this information for future use if needed. Both M. Santos and Hendricks agree that we need a law to clarify the age of consent.

### B. CHAMORRO LANGUAGE AND CULTURE REQUIREMENTS

Rufina Mendiola proposed changes to strengthen the classroom teaching skills. The proposal is for SOE and HSS to work together to build the foundation courses for the Chamorro teachers. Jimmy Teria presented the data needed to support their request. Teria provided numbers of current teachers that will be affected if the changes are made.

Abaday stated that she was involved in all the discussions and public hearings before the law was passed in 2011. The reason the requirements are written the way it is now was to accommodate those in the system already who have been teaching for years and may not be furthering their education, like the incoming teachers.

Dolores Faisao shared some information on the reclassification process for educators.

M. Santos asked to identify the specific themes or pedagogy required for the foundation courses, so as not to confuse it with the Foundations Course at UOG. M. Santos also suggested reviewing the education credits required in total to compare it to an educator preparation program.

Work session to be scheduled. M. Santos will work with them to clarify the terms and pedagogy required.

#### C. MENTORSHIP

Faisao mentioned that Dr. Kelly Sukola assigned two individuals with GDOE to handle mentorship. According to Dr. Sukola they are working with the school administrators to assign a master teacher/mentor to assist with the mentoring of the Initial Educators at this time. Faisao was able to provide a list of names and schools to Dr. Sukola for those educators needing to be mentored. The mentor form is provided for signatures for those who have completed the requirement.

GCEC developed a form for educators to use in the event their designated school does not have a form in place. Either form could be accepted for certification.

**Motion by Santos to adopt the use of the GCEC mentorship verification form until such time that it needs to be revised or amended with a few spelling corrections made, seconded by Abaday. APPROVED.**

#### D. VACANCY

Camacho reported that she did contact Jason Tedtaotao to invite him to a Board meeting. Camacho received an email from Jason and he declined any offer because he was offered another job opportunity. Hendricks stated that the search still continues to fill the executive director position. Suggestions are welcomed.

#### E. FY2020 BUDGET

Camacho reported that GCEC is requesting for \$262,776, it's \$435 less from the 2019 budget. Julie Mesngon mentioned that the deadline is after the January meeting because BBMR wants to see our proposed budget.

**Motion by Santos to approved the FY2020 Proposed Budget, and seconded by Abaday. APPROVED.**

### VI. NEW BUSINESS

#### A. STANDARD OPERATING PROCEDURES

Abaday suggested that a working session be called to work on SOP which could then be presented at the next meeting. Work session set for Friday, January 18, 2019 at 9:00 a.m.

VII. EX-OFFICIO

Dr. Aguon asked for the number of substitute teachers in the system, so that we can help them obtain a Temporary certificate. Dr. Aguon stated that PIP and SOE are trying to come up with a program to assist these individuals with Praxis and hopefully obtain certification. SOE is looking at partnering with PIP for a two year grant that will help the temporary certified teachers with their educator preparation course needed for full certification and also help them fulfill the one year mentorship requirement with this grant. M. Santos stated that we can compare it to how they have helped nurses get licensed. The concept is how can we meet the needs of the local education system. Let's help them pass the praxis and get them into an educator preparation program. Faisao shared information on the teacher shortages within GDOE. Salary and working conditions also factor in with the hiring and retention of teachers. Pilarca stated that counselors need mentoring too.

VIII. ANNOUNCEMENTS

Hendricks suggested that the commission meet with the transition team before the new administration takes over in January. Joann Muna mentioned that she will let Mary Okada know that GCEC would like to meet with her.

Next meeting on Monday, January 28, 2019 at 4:15 p.m.

Meetings are set for 4:15 p.m. every third Monday of the month with the exception of January.

IX. EXECUTIVE SESSION

X. ADJOURNMENT

**Motion by Pilarca, and seconded by Santos. APPROVED.**

**Meeting adjourned at 6:24 p.m.**