

**GCEC Regular Meeting  
Monday, February 19, 2018  
5 p.m., UOG SOE Building**

I. CALL TO ORDER / ROLL CALL OF MEMBERS

GCEC Chair Hendricks called the meeting to order at 5:01 p.m., on Monday, February 19, 2018 at the UOG - SOE, Room 213, Mangilao.

Commission Members: All Present

Others Present: Roberta Abaday, Jonathan Pilarca, Joann Muna (GCC), and, Jimmy Teria and Chris Taitague (GDOE).

L Santos added agenda items under New Business, D. Bill 247-34 and E. 2018 90<sup>th</sup> NASDTEC Annual Conference.

**Motion by M Santos and seconded by Baza-Cruz to approve the amendments to the Agenda. APPROVED.**

II. APPROVAL OF MINUTES

**Motion by Hendricks and seconded by Cooper-Nurse to approve the minutes. APPROVED.**

IV. OLD BUSINESS

**B. CHAMORRO LANGUAGE AND CULTURE REQUIREMENTS**

Teria explained the GDOE draft proposal. He stated that there was a sufficient number of Chamorro courses at UOG – Chamorro 1, 2, Second and Third year level courses plus other Chamorro courses totaling 9 credits. GCC has one year of Chamorro courses only. On the question of how the changes will impact the current GDOE Chamorro teachers, Teria replied that this will make them more proficient teachers and strengthen the program. He will work on getting the exact number of teachers that will be impacted. He stated that most of the Chamorro teachers, or about 75%, have degrees now.

M Santos stated that during the previous meeting, it was pointed out that their proposal did not address the Cultural aspect (i.e. Chamorro dance, cooking, etc.). GCEC issues only Chamorro Language and Culture certificates and does not issue a separate certificate for Traditional Culture. GDOE personnel cannot determine the specialty of the educator based on the certificate. She recommended that they add 9 education foundation courses (i.e. Intro to Teaching, Human Growth and Development, etc.) and that educators need to acquire skills in writing objectives and lesson plans.

Baza-Cruz asked how this will impact those with existing certificates. Teria stated that their proposal is aimed at those with Temporary and Basic certificates. Some are taking other courses to renew their Basic certificates without taking pedagogy courses. Based on how the Chamorro certification evolved, Abaday recommended that Teria find out how many Basic teachers will be impacted that are currently employed by GDOE. She explained that some teachers never had any intention of moving out of Basic.

M Santos asked Teria to provide her with their intention so the language is clear and to avoid future misinterpretation.

### III. REPORTS

#### A. TREASURER'S REPORT

L. Santos reported that as of Feb. 16, Total Expenses and Encumbrances were \$86,404.60 and the balance for the Local Account was \$32,723.40.

For the Collection Fee Appropriation Account, the FY18 rollover appropriated funds are \$43,104.38, Total Expenditure is \$15,731.35 and a balance of \$83,256.92.

#### B. CHAIRPERSON'S REPORT

No Report.

#### C. EXECUTIVE DIRECTOR'S REPORT

- Status of Commission Members' terms
  - Completed confirmation hearing for Gayle Hendricks, Domingo Ocampo, Michelle Santos and Jonathan Pilarca
  - Confirmation hearing at 9 am on March 2, 2018 for Roberta Abaday
  - Lisa Baza – Cruz's term is expiring on Mar 22 and Adelup has emailed her packet
  - Lisa Cooper-Nurse will be expiring on May 28.
- Jan. 18 Work Session on Educator Misconduct

#### OPERATIONS

- Responded to NASDTEC surveys
  - Annual Update Reports
  - Massachusetts – regulations concerning the issuance of licenses for teaching ELL students
  - Arkansas - policies concerning sexual harassment allegations between staff members
  - Plans to use the NASDTEC Code of Ethics for Educators
  - Evaluating the clearinghouse
  - Washington - policies concerning the expungement of reprimands issued to educators
- From Nov 4 – Feb 2, there were 201 certificates issued and 4 Extensions granted.

#### D. SUB-COMMITTEE

No reports.

### IV OLD BUSINESS

#### A. EDUCATOR MISCONDUCT

Hearing is scheduled for Mar 15, 2018, Thursday 4:15 pm.

### V New Business

#### A. Mentorship

PL 31-50, Section 2, Chapter 8, Subsection 8102 states that

*(s) Mentorship refers to a program that provides peer guidance to a new educator or administrator, and is approved by Guam Department of Education or an accredited institution.*

Camacho explained that a St. John's School teacher was mentored outside GDOE by the St. John's Assistant Head for the Lower School Michele Untalan in 2011-2012. Ms. Untalan completed a Teacher Administrator's Effectiveness Project Training and Workshop Schedule for Teacher Mentorship on Jan. 2017. Dawn Blas supports Untalan's mentoring. However, the mentorship was done years before the mentor completed the training. Abaday stated that when they looked at the idea of mentoring, they realized that there was not enough mentors at GDOE and the private schools. They felt that any type of mentoring was acceptable. She believes that if the school is providing mentoring and the school is accredited then it is an acceptable option because there are not enough mentors to cover all the schools. Hendricks stated the St John's is an accredited institution so it complies with the law. L Santos added that Dawn Blas was only endorsing St. John's because they completed the training unlike the Catholic Schools who only attended some of the training. Abaday stated that there is no way that GCEC can know if a teacher in other private schools received one on one mentoring and concluded that if a principal states that an educator was mentored, then GCEC will have to accept it since the school is accredited. Abaday added that each school has their own mentoring program.

**B. FY 2019 Budget**

L Santos explained that FY 19 budget request totals \$497,113, an increase of \$214,875 from the FY18 Authorized Level. \$200,000 in Contractual is for Legal services of a lawyer and investigator, \$15,000 for Equipment (replace 2 laptops and 1 dual screen computer) and \$213,013 for Personnel.

M Santos pointed out that all agencies were instructed to maintain a flat budget. L Santos explained that by law, GCEC submits the budget directly to the Legislature. L Santos accepts that the increase will probably be disapproved but reiterated her concerns with the absence of a lawyer and investigator.

**Motion by M Santos and seconded by Cooper-Nurse to approve the FY19 budget. APPROVED.**

L Santos requested to move \$20,000 from the General Ledger Account into the Appropriation Fee account to purchase computers.

**Motion by Baza-Cruz and seconded by Cooper-Nurse to move \$20,000 to the Appropriation Fee account to purchase equipment - computers. APPROVED.**

**C. ELECTION OF TREASURER**

Baza-Cruz nominated M Santos as Treasurer and she accepted.

**Motion by Cooper-Nurse to close the nomination.**

**Motion by Baza-Cruz and seconded by Cooper-Nurse for M Santos as serve as Treasurer. APPROVED.**

D. BILL 247-34

Bill's intent is to allow the Governor to reorganize the GovGuam by Executive Order. By including GCEC in Group III, the commission may be merged into another agency or abolished. Hendricks discussed how commission members needed to think of the bill's impact on GCEC.

E. 2018 90<sup>th</sup> NASDTEC ANNUAL CONFERENCE, JUNE 10-12, MINNEAPOLIS, MN

**Motion by M Santos and seconded by Ocampo for Abaday and Cooper-Nurse to attend the Annual NASDTEC Conference. APPROVED.**

Muna revealed that GCC will be having their accreditation visit on Mar 7-9 and added that there are 4 other laws regarding government reorganization.

VII Announcements

VIII Executive Session

IX Adjournment

**Motion by Cooper Nurse and seconded by Baza-Cruz to adjourn. APPROVED.**

Adjourned at 6:01 pm.

*KUMISION SETTEFIKASION PARA I MANNMANIDUKA*  
 GUAM COMMISSION FOR EDUCATOR CERTIFICATION

TREASURER'S REPORT

Thursday May 17, 2018

(Run Date 05/16/2018)

**SPECIAL FUND APPROPRIATION ACCOUNTS (5205A187600GA201) - YEAR-TO-DATE**

Budget Category	(a) Appropriation	(b) Allotments	(c) Expenditures	(d) Encumbrances	(b - c - d) Funds Available	(a - b) Unallotted Balance
111 - Personnel	149,101.00	97,495.00	80,759.92		16,735.08	51,606.00
113 - Benefits	58,420.00	38,198.00	32,137.76		6,060.24	20,222.00
220- Travel	20,000.00				-	20,000.00
230 - Contractual services	38,501.00	18,027.00	1,319.94	12,805.06	3,902.00	20,474.00
233 - Building rent	6,000.00	6,000.00	3,000.00	3,000.00	-	-
240 - Supplies	2,000.00	1,000.00	621.54	72.00	306.46	1,000.00
250- Equipment	1,600.00	1,600.00		792.00	808.00	-
290 - Miscellaneous	1,400.00	1,050.00	500.00		550.00	350.00
363 - Telephone	4,800.00	4,000.00	1,612.37	324.17	2,063.46	800.00
<b>Total</b>	<b>281,822.00</b>	<b>167,370.00</b>	<b>119,951.53</b>	<b>16,993.23</b>	<b>30,425.24</b>	<b>114,452.00</b>

KUMISION SETTEFIKASION PARA I MANNANIDUKA  
 GUAM COMMISSION FOR EDUCATOR CERTIFICATION

TREASURER'S REPORT  
 Thursday May 17, 2018  
 (Run Date 05/16/2018)

FEE ACCOUNTS (5100X087600RSS501800) - YEAR-TO-DATE						
Budget Category	(a) Allotments	(b) Expenditures	(c) Encumbrances	(a - b - c) Funds Available	Quarterly Collections	
111 - Personnel	3,196.92			3,196.92	October	-
113 - Benefits	1,006.13			1,006.13	November	-
220 - Travel	31,549.42	14,444.36		17,105.06	December	12,357.54
230 - Contractual services	17,415.08	1,529.27		15,885.81	January	-
233 - Building rent	500.00			500.00	February	-
240 - Supplies	2,758.21			2,758.21	March	-
250 - Equipment	1,892.83			1,892.83	April (Oct 2017-Apr 2018)	20,660.00
271 - Drug testing	70.00	40.00		30.00	May	-
290 - Miscellaneous	32.18			32.18	June	-
363 - Telephone	324.96			324.96	July	-
450 - Capital outlay				-	August	-
800 - Exp Reim				-	September	-
(Prior/Current expenditures)	(16,013.63)			-		
<b>Total</b>	<b>42,732.10</b>	<b>16,013.63</b>	<b>-</b>	<b>42,732.10</b>	<b>YTD Total</b>	<b>33,017.54</b>

**NOTE:**

Collection in December 2017 are collections from educators fees for FY 2017. (Periods October 2016-September 2017)  
 Collection in April 2018 are collection from educators fees for FY 2018 (Periods October 01 2017-February 29, 2018)

**FOOT NOTE:**

Collection carry over	\$	86,630.73
FY 18 Year to Date Expenditures	\$	(16,013.63)
Total Collections Fiscal Year 2018	\$	33,017.54
Total Collection Fees not loaded	\$	103,634.64

5.11.2018

Cert No.	TYPE	SUBJECT & FIELD	ISSUED	EXP. DATE
1101	Renewal	Basic Educator: Chamorro Language & Culture K-12	2/8/2018	2/7/2020
1106	Renewal	Basic Educator: Chamorro Language & Culture K-12	2/15/2018	2/14/2020
1127	Renewal	Basic Educator: Chamorro Language & Culture K-12	7/20/2018	7/19/2020
1184	Renewal	Basic Educator: Chamorro Language & Culture K-12	4/30/2018	4/29/2020
1149	Renewal	Basic Educator: Preschool	6/12/2018	6/11/2021
1158	Non-Renewable	Initial Educator: Art 6-12	4/10/2018	4/9/2021
1119	Non-Renewable	Initial Educator: Early Childhood Pre K-2	3/12/2018	3/11/2021
1147	Non-Renewable	Initial Educator: Early Childhood Pre K-2	3/30/2018	3/29/2021
1157	Non-Renewable	Initial Educator: Early Childhood Pre K-2	4/6/2018	4/5/2021
1137	Non-Renewable	Initial Educator: Elementary K-5	3/28/2018	3/27/2021
1012	Non-Renewable	Initial Educator: Japanese 6-12	2/27/2018	2/26/2021
1131	Non-Renewable	Initial Educator: Language Arts 6-12	3/19/2018	3/18/2021
1148	Non-Renewable	Initial Educator: Language Arts 6-12	4/4/2018	4/3/2021
1156	Non-Renewable	Initial Educator: Language Arts 6-12	4/6/2018	4/5/2021
1128	Non-Renewable	Initial Educator: Middle School Math 6-8 w/Prof. Endorsement: Elementary K-5	3/19/2018	3/18/2021
1146	Non-Renewable	Initial School Administrator K-12	3/30/2018	3/29/2021
1124	Initial	Master Educator: Career and Business Education 6-12	4/2/2018	4/1/2028
1153	Initial	Master Educator: Early Childhood Pre K-2 & Elementary K-5	4/7/2018	4/6/2028
1115	Renewal	Master Educator: Early Childhood Pre K-2 & Elementary K-5 w/Prof. Endorsement: Special Education Pre K-12	8/16/2018	8/15/2028
1181	Renewal	Master Educator: Elementary K-5 and Chamorro Language & Culture K-12	8/26/2018	8/25/2028
1154	Initial	Master Educator: Elementary K-5 and ESL K-12	4/5/2018	4/4/2028
1126	Endorsement	Master Educator: Elementary K-5 and Reading K-12 w/Prof. Endorsement: ESL K-12	8/15/2013	8/14/2023
1150	Renewal	Master Educator: Elementary K-5 and Special Education Pre K-12	8/16/2018	8/15/2028
1130	Endorsement	Master Educator: Elementary K-5 w/Prof. Endorsement: Math and Science 6-12	1/15/2012	1/14/2022
1174	Renewal	Master Educator: Elementary K-6	8/15/2018	8/14/2028
1113	Renewal	Master Educator: Elementary K-6 and Reading K-12	8/16/2018	8/15/2028
1141	Renewal	Master Educator: Elementary K-6 and Special Education Pre K-12	8/16/2018	8/15/2028
1145	Endorsement	Master Educator: Elementary K-6 w/Prof. Endorsement: Early Childhood Pre K-2	8/15/2012	8/14/2022
1144	Name Change	Master Educator: Home Economics 6-12 and Special Education Pre K-12	1/14/2010	1/13/2020
1135	Renewal	Master Educator: Math 6-12	8/16/2018	8/15/2028
1171	Initial	Master Educator: Math and Science 6-12	10/1/2018	9/30/2028
1103	Initial	Master Educator: Special Education Pre K-12 and Reading Pre K-12	6/9/2018	6/8/2028
1122	Initial	Master Educator: Special Education Pre K-12 w/Prof. Endorsement: Visually Impaired and Orientation & Mobility	5/6/2018	5/5/2028
1060	Renewal	Master School Administrator K-12	4/18/2018	4/17/2028
1120	Initial	Master School Counselor K-12	4/30/2018	4/29/2028
1125	Initial	Master School Counselor K-12	3/15/2018	3/14/2028

Cert. No.	TYPE	SUBJECT & FIELD	ISSUED	EXP. DATE
1133	Replacement	Professional Educator: Art 6-12	1/15/2014	1/14/2019
1155	Renewal	Professional Educator: Art 6-12	8/15/2018	8/14/2023
1183	Initial	Professional Educator: Career and Technical Education	4/30/2018	4/29/2023
1176	Initial	Professional Educator: Chamorro Language & Culture 6-12	6/5/2018	6/4/2023
1099	Initial	Professional Educator: Chamorro Language & Culture K-12	5/5/2018	5/4/2018
1172	Renewal	Professional Educator: Chamorro Language & Culture K-12.	6/11/2018	6/10/2023
1121	Renewal	Professional Educator: Driver's Education 6-12 and Special Education K-12	8/16/2018	8/15/2023
1182	Initial	Professional Educator: Early Childhood Pre K-2	4/28/2018	4/27/2023
1117	Renewal	Professional Educator: Early Childhood Pre K-2 and Elementary K-5	3/6/2018	3/5/2023
1118	Initial	Professional Educator: Early Childhood Pre K-2 and Elementary K-5	3/10/2018	3/9/2023
1132	Renewal	Professional Educator: Early Childhood Pre K-2 and Elementary K-5	3/12/2018	3/11/2023
1159	Renewal	Professional Educator: Early Childhood Pre K-2 and Elementary K-5 w/Prof. Endorsement: ESL K-12	6/3/2018	6/2/2023
1105	Renewal	Professional Educator: Elementary K-5	2/13/2018	2/12/2023
1107	Initial	Professional Educator: Elementary K-5	2/24/2018	2/23/2023
1114	Initial	Professional Educator: Elementary K-5	6/25/2018	6/24/2023
1142	Renewal	Professional Educator: Elementary K-5	8/15/2018	8/14/2023
1167	Initial	Professional Educator: Elementary K-5	5/27/2018	5/26/2023
1111	Endorsement	Professional Educator: Elementary K-5 w/Prof. Endorsement: ESL K-12	5/27/2017	5/26/2022
1129	Endorsement	Professional Educator: Elementary K-5 w/Prof. Endorsement: Instructional Technology	12/20/2013	12/19/2018
1136	Replacement	Professional Educator: Elementary K-6	11/20/2018	11/19/2021
1139	Renewal	Professional Educator: Elementary K-6	8/16/2018	8/15/2023
1140	Renewal	Professional Educator: Elementary K-6	8/16/2018	8/15/2023
1173	Renewal	Professional Educator: Elementary K-6	8/15/2018	8/14/2023
1100	Renewal	Professional Educator: Elementary K-6 & Special Education Pre K-12	8/16/2018	8/15/2023
1175	Renewal	Professional Educator: Elementary K-6 w/Prof. Endorsement: School Librarian	8/15/2018	8/14/2023
1170	Endorsement	Professional Educator: Health and Physical Education K-12 w/Prof. Endorsement: Social Studies 6-12	8/15/2015	8/14/2020
1169	Initial	Professional Educator: Health, Physical Education, Recreation and Dance 6-12	4/14/2018	4/13/2023
1165	Renewal	Professional Educator: Home Economics 6-12	8/16/2018	8/15/2023
1108	Initial	Professional Educator: Language Arts 6-12	5/26/2018	5/25/2023
1166	Renewal	Professional Educator: Language Arts 6-12	5/30/2018	5/29/2023
1151	Renewal	Professional Educator: Math and Science 6-12	4/5/2018	4/4/2023
1179	Renewal	Professional Educator: Math and Science 6-12	8/15/2018	8/14/2023
1116	Renewal	Professional Educator: Science 6-12	2/27/2018	2/26/2023
1138	Initial	Professional Educator: Science 6-12	3/30/2018	3/29/2023
1163	Renewal	Professional Educator: Science 6-12	8/16/2018	8/15/2023
1162	Replacement	Professional Educator: Social Studies 6-12	6/6/2014	6/5/2019
1164	Renewal	Professional Educator: Social Studies 6-12	8/16/2018	8/15/2023
1177	Renewal	Professional Educator: Social Studies 6-12	8/15/2018	8/14/2023
1178	Renewal	Professional Educator: Social Studies 6-12	8/15/2018	8/14/2023



Cert No.	TYPE	SUBJECT & FIELD	ISSUED	EXP. DATE
1110	Initial	Professional Educator: Special Education Pre K-12	4/22/2018	4/21/2023
1123	Initial	Professional Educator: Special Education Pre K-12	3/17/2018	3/16/2023
1143	Initial	Professional Educator: Special Education Pre K-12	5/29/2018	5/28/2023
1168	Initial	Professional Educator: Special Education Pre K-12	5/26/2018	5/25/2023
1104	Initial	Reading Specialist Pre K-12	2/19/2018	2/18/2023
1102	Initial	Temporary Educator: K-12	2/13/2018	2/12/2020
1152	Initial	Temporary Educator: K-12	4/5/2018	4/4/2020
1180	Initial	Temporary Educator: K-12	4/24/2018	4/23/2020
1161	Non-Renewable	Temporary School Counselor K-12	4/11/2018	4/10/2020

## FISCAL YEAR 2013 - 2017

FY	2013	2014	2015	2016	2017	2018
Temporary	163	106	95	85	79	
Basic	71	47	67	56	60	
Initial	173	124	120	113	100	
Professional	315	242	228	159	144	
Master	232	106	63	77	80	
Extension	14	11	13	10	9	
Endorsements	27	26	24	27	30	
TOTAL	995	662	611	527	493	
Telephone calls	3,518	5,036	4,842	5,145	4,914	
Walk ins	2,186	1,962	1,570	1,360	1,430	
Emails	3,744	4,122	3,577	2,812	2,593	
Fee Account	\$19,110.94	\$8,005.47	\$13,382.70	\$1,257.24	\$8,904.65	\$33,017.54