



GOVERNMENT OF GUAM  
**KUMISION SETTEFIKASION PARA I MANMANIDUKA**  
 GUAM COMMISSION FOR EDUCATOR CERTIFICATION  
 UOG Station-SOE, Mangilao, Guam 96923  
 Tel: (671) 735-2554-7 FAX: (671) 735-2569 [www.gcec.guam.gov](http://www.gcec.guam.gov)  
*(Public Law 31-50 effective 5/23/2011)*

**APPLICATION FOR GUAM PROFESSIONAL CERTIFICATION**

REQUIRED DOCUMENTS CHECKLIST (Please view our website for specific requirements)

- 1 Copy of current Guam Professional Certificate;
- 2 Evidence of current **SATISFACTORY** performance evaluation; and
- 3 a) Initial: Official transcript(s) from a regionally accredited US college / University.  
 b) Renewal: Official transcript showing required credits and/or documentation of professional activities.

**Graduates of Foreign Institutions: Course-by-Course Evaluation of degree by an approved educational credentials evaluation service ([www.naces.org](http://www.naces.org))**

**TYPE OF REQUEST / CONTACT INFORMATION**

TYPE OF REQUEST:

- |                                    |                                       |                                    |                                       |  |
|------------------------------------|---------------------------------------|------------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Initial   | <input type="checkbox"/> Initial      | <input type="checkbox"/> Renewal   | <input type="checkbox"/> Replacer     | <input type="checkbox"/> Extension Request |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Professional | <input type="checkbox"/> Temporary | Specify: _____                        |  |
| <input type="checkbox"/> Basic     | <input type="checkbox"/> Master       | <input type="checkbox"/> Regular   | <input type="checkbox"/> Endorsement: | _____                                      |
| <input type="checkbox"/> Initial   |                                       |                                    | Specify:                              | _____                                      |

Name: \_\_\_\_\_ Maiden/Other: \_\_\_\_\_  
                     Last                    First                    Middle

Contact Numbers: (Hm) \_\_\_\_\_ (Wk) \_\_\_\_\_ (Cell) \_\_\_\_\_

Social Security Number: \_\_\_\_\_ DOB: \_\_\_\_\_ Email: \_\_\_\_\_

**CERTIFICATION REQUEST**

- |                           |                               |                                 |
|---------------------------|-------------------------------|---------------------------------|
| 1 Preschool               | 10 Music 6-12                 | 19 Chamorro language & Culture  |
| 2 Early Childhood Pre k-2 | 11 Physical Education 6-12    | 20 ESL                          |
| 3 Elementary K-5          | 12 Health 6-12                | 21 Career & Technical Education |
| 4 Art 6-12                | 13 Science 6-12               | 22 School Counselor             |
| 5 Business Education 6-12 | 14 Social Studies 6-12        | 23 School Librarian             |
| 6 Home Economics 6-12     | 15 Spanish 6-12               | 24 Reading Specialist           |
| 7 Industrial Arts 6-12    | 16 Japanese 6-12              | 25 School Administrator         |
| 8 Language Arts 6-12      | 17 Reading K-12               | 26 Other: _____                 |
| 9 Math 6-12               | 18 Special Education Pre K-12 |                                 |

\*\*\*\*THIS BOX IS FOR OFFICIAL USE ONLY \*\*\*\*

**PROFESSIONAL INFORMATION**

**PROFESSIONAL INFORMATION**

Degree (Undergraduate): \_\_\_\_\_ Major/Minor: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Degree (Graduate): \_\_\_\_\_ Major/Minor: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Other (Approved Program / Terminal Degree): \_\_\_\_\_

Are you presently employed as an educator?  Yes  No

Name of School: \_\_\_\_\_ Grade: \_\_\_\_\_ Subject: \_\_\_\_\_

Previous full time teaching (please indicate number of years):

Guam: \_\_\_\_\_ Other: \_\_\_\_\_

Valid U.S. teaching certificate: \_\_\_\_\_ State/Territory \_\_\_\_\_

Have you ever had a U.S teaching certificate/license revoked?  Yes (If Yes, attach explanation)  No**LANGUAGE PROFICIENCY EXAM**

In accordance with Public Law 31-50: All individuals applying for a Guam teaching Certificate shall, as a requirement for Initial certification, pass all sections or parts of the district required tests/examination shall be known as the "Language Proficiency Test" (AMENDED 8/2/88; 2/15/89; 8/9/07)

**Select One (A, B, C)**

A. Prior to May 1, 1990, successfully completed the entire Basic English Skills Test of English Proficiency (BESTE)?

 Yes  No ( if answer is Yes, please skip to next section; otherwise please go on to next question)

B. Have you taken and successfully completed the entire Guam Educators Test of English Proficiency (GETEP)?

 Yes  No ( if answer is Yes, please skip to next section; otherwise please go on to next question)C. Have you taken the PRAXIS I / CORE exam?  Yes  No successfully **Passed** PRAXIS I / CORE exam?  Yes  NoList other PRAXIS tests that you have successfully **Passed**. \_\_\_\_\_**CHAMORRO LANGUAGE PROFICIENCY TEST (Skip to next section if not teaching Chamorro Language)**\* Have you taken and passed the Chamorro Language Proficiency Test? (Chamorro Teaches only)  Yes  No**GUAM HISTORY / CULTURE:**

All persons issued an educational professional certificate who have not completed a three (3) semester credit course in Guam history of culture shall complete one (1) such course during the first year after certification. Failure to meet this requirement shall constitute sufficient cause to cancel the certificate until the deficiency is corrected.

\*Have you taken any course(s) regarding the History/Culture of Guam?  Yes  No**DISCLAIMER NOTES:**

- 1) Completed request for Professional Certification forms (4 pages).
- 2) Acceptance of application is on the condition that all required documents are submitted and payment is made in full.
- 3) Ensure that you retain copies of submitted documents - GCEC is not responsible for maintaining documents for applicant use.
- 4) Only Official Transcripts (sealed by registrar) are acceptable for processing of certificate. Transcripts shall not be copied or returned.
- 5) A fee will be assessed based on the type of certificate requested. In accordance with **Public Law 31-50 §8114 (b)** if the applicant needs to complete additional requirements for certification, the application fee will be required upon resubmission of the application.
- 6) Off-island checks are not accepted. Please pay with Money Order or Cashier's Check in US currency.
- 7) For certificates requested to be mailed, please provide a self addressed stamped envelope (9 x 12) along with your application packet.

**Signature of Applicant:** \_\_\_\_\_**Date:** \_\_\_\_\_



## CODE OF ETHICS FOR EDUCATORS

As educators, we belong to a profession that serves all Guam students, schools and our island community. We all strive to provide a learning environment so that our children will reach their full potential. All Guam educators are obligated to abide by the Guam Code of Ethics for Educators

### 5A GAR Education

#### Chapter 8 GUAM COMMISSION FOR EDUCATOR CERTIFICATION

##### § 8116. Code of Ethics.

(a) Educators.

**(1) PRINCIPLE I: Commitment to the Students. The educator strives to help each student realize his or her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals. In fulfillment of the obligation to the students, the educator:**

- (A) *Shall* treat all students with respect and dignity.
- (B) *Shall* provide students with opportunities for expansion of ideas and support their varying perspectives.
- (C) *Shall* make reasonable effort to protect students from conditions harmful to learning, or to health and safety.
- (D) *Shall* maintain a professional relationship with students.
- (E) *Shall* maintain confidentiality of students obtained in the course of professional service, *unless* disclosure serves a compelling professional purpose or is required by law.
- (F) *Shall not* deliberately suppress or distort subject matter relevant to students' progress.
- (G) *Shall not* intentionally expose students to embarrassment or disparagement.
- (H) *Shall not* on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social or cultural background, or sexual orientation, unfairly:
  - (I) exclude any student from participation in any program;
  - (ii) deny benefits to any student; or
  - (iii) grant any advantage to any student.

**(2) PRINCIPLE II: Commitment to the Profession. The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service. In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator *shall* exert every effort to raise professional standards; to promote a climate that encourages the exercise of professional judgment; to achieve conditions that attract persons worthy of the trust to careers in education; and to assist in preventing the practice of the profession by unqualified persons. In fulfillment of the obligation to the profession, the educator:**

- (A) *Shall* act with integrity and treat all colleagues with respect and dignity.
  - (B) *Shall* maintain the positive and professional image of educators in the community.
  - (C) *Shall* maintain confidentiality of colleagues obtained in the course of professional service, *unless* disclosure serves a compelling professional purpose or is required by law.
  - (D) *Shall not* knowingly make false or malicious statements about a colleague.
  - (E) *Shall not*, in an application for a professional position, deliberately make false statements or fail to disclose a material fact related to competency and qualification.
  - (F) *Shall not* misrepresent his/her professional qualifications.
  - (G) *Shall not* assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute.
  - (H) *Shall not* knowingly make a false statement concerning the qualifications of a candidate for a professional position.
  - (I) *Shall not* accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action.
- (b) Sanctions. A major violation of any of these principles *shall* subject the individual to revocation or suspension of the individual educator's certificate, or other sanctions as stipulated by law or GCEC rule.

I hereby certify that I have read the Guam Code of Ethics for Educators.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Printed Name*

## CHARACTER TESTAMENT

You must answer either “YES” OR “NO” to each of the following questions: any other response will result in your application being considered incomplete. All “YES” answers must be fully explained in writing on a separate piece of paper and the explanations must be signed and dated by you. You must also include certified true copies of all legal documents, including court records.

1. Have you ever left any educational or school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review or investigation or alleged misconduct? Have you ever left educational or school-related employment when you had reason to believe an investigation for misconduct was underway or imminent?	
2. Are you currently the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards of conduct by either an employer or a licensure agency?	
3. Have you ever been placed on leave by your employer for any alleged misconduct?	
4. Have you ever had adverse action taken on your educator certificate, license or charter school registration? Have you ever been placed on probationary status for alleged misconduct while holding an educator certificate, license, registration or credential?	
5. Have you ever been denied any educator certificate for which you applied or granted an educator certificate, license or credential on a conditional or probationary basis for any alleged misconduct?	
6. Have you ever surrendered an educator certificate of any kind before its expiration?	
7. Have you ever been convicted or been granted a diversion or conditional discharge by any court for any: (a) Felony; or (b) Misdemeanor; or (c) Major traffic violation including but not limited to: driving under the influence or intoxicants or drugs; reckless driving; fleeing from or attempting to elude a police officer; driving while your license was suspended, revoked or used in violation of any license restriction; or failure to perform the duties or witness at an accident?	
8. Have you ever been arrested or cited for any offense listed in section (7) above which is still pending in the courts? This includes any diversion, conditional discharge or postponed adjudication that has not been dismissed by the courts at the time this application is signed.	
9. Have you ever had any civil judgment or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, cyber misconduct, stalking or other threatening behavior toward other persons?	
10. Have you committed any misconduct listed above under a different name? Please provide misconduct details and name(s) used.	

**Your SIGNATURE and the DATE:** Under penalty of false swearing, I declare that the information in this application is true, correct, and complete. Providing false information is grounds for GCEC to deny my application or revoke my educator certificate. I also grant GCEC permission to check civil and criminal records to verify any statements made on this application.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name