

**GCEC Regular Meeting
Tuesday, August 12, 2014
5:30 p.m., UOG SOE Building
MINUTES**

I. CALL TO ORDER / ROLL CALL OF MEMBERS

GCEC Chair Artero called the meeting to order at 5:30 p.m., Tuesday, Aug. 12, 2014 at UOG SOE Room 103, Mangilao.

Commission Members

Present: Margie LG – Artero, Gayle Hendricks, Lisa Baza-Cruz, Roberta Abaday, and Jessie San Nicolas

Absent – Excused: Connie Guerrero and Lawrence Kasperbauer

Others Present: Joann Muna and Dr. John Sanchez

II. APPROVAL OF MINUTES

Motion by Abaday and seconded by San Nicolas to approve the minutes subject to technical corrections. APPROVED.

III. REPORTS

A. TREASURER’S REPORT

Baza-Cruz explained that as of Aug 1, 2014, the shortfall was \$6,473.63. Fee collection from April 1 - May 1, 2014 was \$2,813 and the current Grand Total of Fees was \$82,774.45. With the implementation of the Hay Study, GCEC is short by \$30,858. If the Available Funds of \$4,854 and Reserves of \$20,261 are added, then the shortfall will be reduced to \$5,753.

Motion by Baza-Cruz and seconded by Abaday to accept the Treasurer’s report. APPROVED.

B. CHAIRPERSON’S REPORT

No report

C. EXECUTIVE DIRECTOR’S REPORT

From May 8 – Aug. 6, GCEC issued 295 Certificates, including the 2 Extensions that were approved. Two (2) Extension requests were denied. During the same period, there were 813 walk-ins, 1,534 emails and 2,174 telephone calls to the office. The breakdown for the 2,045 telephone calls are as follows.

- 481 24% Renewal requirements
- 345 17% Initial info
- 269 13% PRAXIS
- 242 12% Others
- 204 10% Office info – location, office hours, etc.
- 166 8% Costs of Certificates

- 106 5% DOE
- 78 4% SOE
- 45 2% Reciprocity
- 50 2% Endorsements
- 13 1% Educator file / records
- 33 1% Replacement certificates
- 13 1% Extensions

Santos responded to NASDTEC surveys for

- Arizona regarding whether Guam accepts new teacher assessments from other states;
- Primary categories of educator misconduct cases addressed;
- Maine on the rules governing the mentoring process and is also seeking assistance in securing state mandated training materials; and
- Alaska on the rules and regulations regarding the certification of superintendents.

Santos attended NASDTEC webinars on

- “Building a Model Code of Educator Ethics” by Dr. Troy Hutchings who is creating a uniform set of ethical standards for NASDTEC;
 - “iTeachSmart: Helping Professional Educators Avoid Cybertraps” by Frederick Lane;
 - “iTeachSmart: Developing Effective Policy & Forensic Procedures for School Districts and Schools by Frederick Lane; and
 - “iTeachSmart: Parents Helping Their Children Avoid Cybertraps” by Frederick Lane.
- Camacho and Santos attended the 86th Annual NASDTEC conference and Symposium in Kansas City, MO. on June 8 – 11, 2014.
 - GCEC sent a press release to PDN and Marianas Variety on the change from Praxis I to the Praxis Core test effective Sept. 1, 2014 and which scores GCEC will accept.
 - On July 14, 2014 Camacho and Mesngon participated in the GDOE Job Fair at Okkodo HS. Forty-one (41) educators signed in. Thirty – seven (37) asked about the requirements for the Initial Educator Certificates and 1 inquired about their replacement certificate. Staff also accepted 3 application forms.
 - On July 29, Santos had a meeting with Attorney General Rapadas and Deputy AG Pat Mason regarding the legal services for Ethics complaints against certified educators. AG’s Office will arrange for a private attorney who will handle complaints as the hearing officer and make the recommendations to the Commission. The AG’s Office will conduct the investigations for FREE. GCEC will sign a small contract with the private attorney.

Santos conducted a public hearing on Aug. 7 on the

- *Proposed Rules and Regulations Governing the Standards of Professional Conduct for Guam Educators*, and,
- *Proposed Amendments to Existing Rules and Regulations, 5A GAR Education, Chap. 8 Guam Commission For Educator Certification.*

- Tables by certificate kind are available at the office and given to those seeking information or inquiring about renewals.
- Office phone voicemail is now operational.
- During working hours, a GCEC banner is placed at the hallway.
- SOE is providing GCEC with a bulletin board.
- Codes of Ethics for Educators and Commission members are posted at the office and in the GCEC website. A graphic artist is working on the lay-out for the Educators Code of Ethics poster that will be distributed to all schools.
- Tropical Color has the contract for the portrait pictures of all the commission members before the end of the fiscal year.

D. SUB-COMMITTEES

No report.

Based on the Certification Breakdown Report, Abaday noted the significant increase in the number of Professional Chamorro Language and Culture teachers. Hendricks added that there are 3 students who are going to be student teachers this semester so they will become fully certified Chamorro teachers. Abaday added that there are 4 who received Endorsements as Temporary Librarians.

E. LEGISLATIVE LIAISON

No report.

IV. OLD BUSINESS

A. Draft – RULES GOVERNING THE STANDARDS OF PROFESSIONAL CONDUCT FOR GUAM EDUCATORS

Based on the discussion during the Aug. 7 public hearing, the following is added to the draft **Rules**.

5.04 Reports will be accepted when these rules and regulations are enacted into law. Reports for prior incidences will not be addressed.

Proposed Amendments to Existing Rules and Regulations, 5A GAR Education, Chap. 8 Guam Commission For Educator Certification.

1. Based on the email from the GDOE Superintendent Fernandez and Principal Dr. Barbara Adamos, the following will be added to address the change in the Guam Professional Teacher Evaluation Program (PTEP).

§ 8102. Definitions.

(o) *Evaluation* indicates the most recent professional evaluation supplied by a supervisor. **A satisfactory evaluation will be indicated by the evaluating entity. As of 2014, Guam Department of Education indicates “Satisfactory” with the**

ratings “Emerging”, “Effective” or “Highly Effective” and “Unsatisfactory” with the rating “Ineffective”.

2. To address Guerrero’s concern, subsections (A), (B) and (C) was added.

(d) Master Educator Certificate

(1) Minimum Qualifications. A Master Educator Certificate may be issued to an applicant who presents evidence of the following:

(A) he or she meets all educational requirements for the Initial Educator Certificate and the Professional Educator Certificate:

(B) has a minimum of at least five (5) years of satisfactory teaching experience; ~~and~~

(C) has earned a Master’s Degree and/or is a National Board Certified Teacher; **and**

(D) satisfactory performance evaluation.

3. Hendricks pointed out that the commission approved adding passing the Praxis II content tests as a requirement for Initial Educator certificates. Abaday added that this was approved during the April 9, 2013 meeting.

4. Sanchez mentioned that NCATE has been replaced by CAEP. Santos will add this change to NCATE’s definition and also create a definition for CAEP.

Motion by Baza-Cruz and seconded by Abaday add 5.02 to the draft Ethics rules and incorporate the additional provisions to the amendments to PL 31-50. APPROVED.

B. LIST OF PRAXIS II CONTENT TESTS

No report.

V. NEW BUSINESS

Sen. McCredie’s draft bill

AN ACT TO ADD A NEW §27027 TO CHAPTER 27, TITLE 17 GUAM CODE ANNOTATED AND A NEW §3134 TO CHAPTER 3, TITLE 17, GUAM CODE ANNOTATED RELATIVE TO MANDATING BACKGROUND CHECKS FOR INDIVIDUALS SEEKING CERTIFICATION FROM THE GUAM COMMISSION FOR EDUCATOR CERTIFICATION OR INDIVIDUALS HIRED TO WORK IN GUAM DEPARTMENT OF EDUCATION.

A discussion was held on Sen. McCredie’s bill regarding requiring an FBI clearance for those seeking certification and those who are renewing their certificates. Abaday questioned why this will be required for those who are asking for renewals, especially since Temporary Certificates are renewed after 2 years. Camacho replied no to Baza-Cruz’s question if the GCEC application form required applicants to disclose their criminal background. Hendricks asked about an educator with a 10 year Master Educator certificate who only teaches on island for 2 years then moves off-island for

a few years and gets arrested then returns to Guam to teach again. The problem is that DOE only requires a local police clearance so their criminal activities off-island will not show in the local clearance. Muna suggested that GCEC add a Suitability Form to the GCEC application form. She also pointed out that there are free sites that GCEC can apply for that provide information on all sex offenders. A discussion was held on the provision that requires an FBI clearance for both GDOE and GCEC. Santos suggested that commission review the bill when it is finally introduced and to agree on a position for the public hearing. Hendricks emphasized the need for the commission to check the background of an applicant every time they apply for a certificate. Muna stated that GCC checks all the backgrounds on an annual basis. A discussion on possible random checks was also considered.

- VI. ANNOUNCEMENTS
18TH Professional Practices Institute, Oct. 28-29
Newport, Rhode Island
Hotel: Newport Marriott

- VII. Adjourned at 6:22 p.m.

Motion by San Nicolas and seconded by Baza-Cruz to adjourn. APPROVED.

Next meeting scheduled for Sept. 9, 2014