

**GCEC Regular Meeting
Tuesday, May 13, 2014
5:30 p.m., UOG SOE Building
MINUTES**

I. CALL TO ORDER / ROLL CALL OF MEMBERS

GCEC Chair Artero called the meeting to order at 5:30 p.m., Tuesday, May 13, 2014 at UOG SOE Room 213, Mangilao.

Commission Members

Present: Margie LG – Artero, Gayle Hendricks, Lisa Baza-Cruz, Roberta Abaday, Connie Guerrero and Lawrence Kasperbauer

Absent: Jesse San Nicolas

Others Present: Leilani Figueroa (GDOE) and Dr. Richard Fee

Motion by Kasperbauer and seconded by Hendricks to add Executive Session after New Business to the agenda. APPROVED.

II. APPROVAL OF MINUTES

Abaday pointed the typo error on the Praxis I scores. Delete 162 for Writing and 150 for Mathematics.

Motion by Hendricks and seconded by Abaday to approve the minutes as corrected. APPROVED.

III. REPORTS

A. TREASURER'S REPORT

Baza-Cruz explained that as of April 4, 2014, \$33,961 was reprogrammed. Collection from February to March 2014 was \$3,666.80 so the current Grand Total of Fees is \$79,961.25

Kasperbauer asked about filling the Ethics Officer position for the Ethics cases. Although DOA has the papers to create the position, Santos hesitates on pursuing this option because the staffer will not have anything to do if there are no cases. She wants to secure legal services from an on call attorney or through the AG's office whenever there are complaints. In addition, since this will be the first time that GCEC will handle such cases, it would be more prudent to have a lawyer on board. Santos has been informed that the AG's Office will be completing the review of the draft document. She plans on scheduling the public hearing over the summer. Santos will

work with the GDOE Superintendent to add a link to the draft document and send a blast email to all educators so they can send in their comments for the public hearing.

Guerrero stated that if GCEC bids out for legal service, she has concerns regarding who would write the bid specifications. Hendricks mentioned that there are 2 law firms that deal with personnel cases.

Motion by Baza-Cruz and seconded by Guerrero to accept the Treasurer's report. APPROVED.

B. CHAIRPERSON'S REPORT

No report

C. EXECUTIVE DIRECTOR'S REPORT

From April 3 to May 7, the Commission issued 45 Certificates and 1 Extension. The office received 121 walk-ins, 299 emails and 449 telephone calls. 362 telephone calls were as follows:

- 26 Office info – location, office hours,
- 42 Initial info
- 94 Renewal requirements
- 14 DOE
- 16 SOE
- 76 PRAXIS
- 8 Educator file / records
- 6 Replacement certificates
- 19 Reciprocity
- 15 Costs of Certificates
- 15 Endorsements
- 2 Extensions
- 29 Others

OPERATIONS

- Responded to NASDTEC survey from California on the requirements to teaching students with disabilities
- Attended PRAXIS 101 Pre-conference virtual workshop

Based on the telephone inquiries, Camacho explained that the great majority relate to the renewal requirements. The type of certificate determines what the renewal requirements are. Camacho pointed out that the website contains all the information. Guerrero suggested that the office produce brochures. She added that perhaps we should advertise the agency or consider going on the radio. Kasperbauer suggested that perhaps there should be a recording on the office telephone and Abaday replied

that the requirements vary according to the type of certificate. Mesngon will work with GTA on retrieving the phone messages.

D. SUB-COMMITTEES

No report.

E. LEGISLATIVE LIAISON

Kasperbauer referred to Sen. McCredie's letter regarding a May 4 meeting on a draft bill to require an FBI clearance for educators. Abaday stated that GCEC has to decide if this is a certification issue or an employment issue. Figueroa pointed out that GCEC also certifies non-GDOE educators. She asked if this will be required of school aides, DPW bus drivers, and other GDOE personnel who also have contact with the school children.

Motion by Guerrero and seconded by Abaday to attend Sen. McCredie's 4 pm, May 21, 2014 meeting and to collaborate with the other participants and make a decision after. APPROVED.

Dr. Fee added that in Pennsylvania, teachers must obtain 4 clearances including Child Abuse, an FBI clearance and that the state clearance include misdemeanors.

IV. OLD BUSINESS

A. Draft – RULES GOVERNING THE STANDARDS OF PROFESSIONAL CONDUCT FOR GUAM EDUCATORS

B. LIST OF PRAXIS II CONTENT TESTS

Hendricks reported that the ETS cut score for the PRAXIS II Elementary Content Knowledge test is 163. A sub-committee meeting was held on May 12 to discuss this issue. Present were Hendricks, Artero, Santos and Acting DOE Dean Sanchez. Hendricks added that a GDOE elementary school teacher participated on the ETS panel.

Motion by Hendricks and seconded by Baza-Cruz to accept the cut score of 163 as the passing score for the Praxis II Elementary Content Knowledge test. APPROVED.

V. NEW BUSINESS

A. Endorsements

- a. Autism Spectrum Disorders Endorsements
- b. Emotional and Behavioral Disorders Endorsement

Dr. Fee explained that he is using the Pennsylvania model with 12 credits and created 4 courses and an internship to fulfill the Guam requirement of 15 credits for an Endorsement. Fee is requesting GCEC to add Autism Spectrum Disorders, and, Emotional & Behavioral Disorders as Endorsements to teaching certificates. Abaday asked who was going to supervise the internship. Fee replied that those who are currently working in DOE have concerns on the internship because of the problems the internship program is currently experiencing. Guerrero wants to bring in more specialists and users for their input. She also wants the institution to approve the courses. Abaday stated that GCEC will only approve the Endorsements.

Motion by Abaday and seconded by Guerrero to approve Endorsements for Autism Spectrum Disorders and Emotional & Behavioral Disorders with 15 credits each. APPROVED

VI. EXECUTIVE SESSION

Following an Executive Session, the Commission returned.

Motion by Abaday and seconded by Baza-Cruz to grant Lea Santos a pay adjustment from Q-9, \$58,510 per annum to Q-10, \$60,538 for the period of Feb. 21, 2013 to Feb. 20, 2014. APPROVED.

VII. ANNOUNCEMENTS

VIII. Adjourned at 7:30 p.m.

Next meeting schedule for Aug. 12, 2014