

**GCEC Regular Meeting  
Tuesday, December 10, 2013  
5:30 p.m., UOG SOE Building  
MINUTES**

I. CALL TO ORDER / ROLL CALL OF MEMBERS

GCEC Chair Artero called the meeting to order at 5:30 p.m., Tuesday, December 10, 2013 at UOG SOE Room 117, Mangilao.

Commission Members

Present: Margie LG – Artero, Gayle Hendricks, Lisa Baza-Cruz, Roberta Abaday, Connie Guerrero and Lawrence Kasperbauer

Absent: Jesse San Nicolas

Other Present: Ronald Ayuyu (GEPB), Joann Muna (GCC Rep.) and Dr. John Sanchez (UOG SOE)

II. APPROVAL OF MINUTES

**Motion by Kasperbauer and seconded by Guerrero to approve the minutes subject to any minor technical corrections. APPROVED.**

III. REPORTS

A. TREASURER'S REPORT

Fee account collection from May to October was \$26,660. To date, the Fee Account total is \$78,361. Only expenditures were supplies. Abaday stated that last year's November to January collection was \$13,000. Santos explained that we cannot project the collections because of the different types of certificates and that some educators are upgrading from Professional to Master certificates. Kasperbauer questioned why there was \$832.18 outstanding for Travel. Mesngon responded that Artero needs to provide a copy of her travel documents to clear this outstanding.

**Motion by Abaday and seconded by Hendricks to accept the Treasurer's report. APPROVED.**

B. CHAIRPERSON'S REPORT

Artero reported that a working meeting was held to discuss the changes to the Ethics draft. Amended were the definitions for child / student and licensure.

C. EXECUTIVE DIRECTOR'S REPORT

From November 7 to December 4, the Commission issued 23 certificates. The office received 276 telephone calls, 83 walk-ins and 325 emails.

- Nov 25 working meeting on the recommended changes to the Ethics draft was held.
- Responded to NASDTEC surveys as follows:
  - Georgia on background checks before student teaching and for all initial applicants for certification
  - On the importance of having accurate NASDTEC information.

- Compiled data for SOE professors to complete their “Good to Great” PET Project for
  - PE/Health, Admin & Supervision, Early Childhood and Special Education relating to Praxis II content tests and certification types of those individuals that received UOG degrees, and
  - Researched additional information for Admin & Supervision and ESL.
- Staff conducted December 6 Certification orientation for the 29 Fall SOE graduates from Dr. Hendrick’s class
- Submitted names of the 6 nominees for the ETS Praxis II Multi-State study for Elementary Education: Content Knowledge test on Jan. 16-17. The nominees are Aldrin Cajigal, Boram Ku, Sheryl Padilla, Dianne Sapida and Sherryll Uncangco.

Hendricks added that SOE requires a background check for student teaching. In the past, an FBI clearance was needed for DOE employment but this was discontinued. Kasperbauer recommended that GCEC should look into this practice. Artero inquired about the submission of diversion documents from the Court because this is required by other states. Kasperbauer stated that since Guam is vulnerable, GCEC should mirror the requirements of other states.

D. SUB-COMMITTEES

No report.

E. LEGISLATIVE LIAISON

No report.

IV. OLD BUSINESS

A. Draft – RULES GOVERNING THE STANDARDS OF PROFESSIONAL CONDUCT FOR GUAM EDUCATORS

A discussion was held regarding the administrator’s responsibilities in relation to reporting misbehavior of all school employees. Sanchez and Muna expressed possible conflict with existing personnel procedures. Sanchez suggested that GCEC work with the DOE Personnel Office. Hendricks cited previous incidents where a principal was informed of a sexual relationship between a teacher and student where no action was taken by the principal and teacher was allowed to resign from DOE. Consequently, this teacher can return to teach again. Abaday raised the issue of those who are misappropriating funds. Hendricks stated that in some states, educators lose their certificates when they misappropriate funds because this is a criminal offense.

The following language will be added to the Ethics draft.

***6.06 Any administrator who knowingly fails to report to GCEC a teacher, paraprofessional, or other educator who has been accused of misconduct for unethical behavior will forfeit his / her administration certification from GCEC for a period of time determined by the Commission based on the severity of the unethical behavior.***

B. LIST OF PRAXIS II CONTENT TESTS

No change.

V. NEW BUSINESS

A. FY15 Proposed Budget

Santos explained that compared to the previous year's budget, the only changes were:

1. \$7,500 for 3 desktop computers,
2. \$35,000 for legal services relating to the Rules Governing the Standards of Professional Conduct for Guam Educators, and
3. \$8,400 for travel to conference(s).

**Motion by Guerrero and seconded by Abaday to retain the organizational chart and pursue our goal for the implementation of the ethics standards. APPROVED.**

BBMR requested that GCEC submit the proposed budget by Thursday, Dec. 12 for informational purposes. Santos has spoken with the Speaker's Office regarding submission of GCEC's budget to the Legislature.

**Motion by Hendricks and seconded by Guerrero to approve the FY15 proposed budget. APPROVED.**

VI ANNOUNCEMENTS

VII Adjourned at 6:35 p.m.

*Next meeting scheduled for Jan. 14, 2014.*