

KUMISION SETTEFIKACION PARA I MANMANIDUKA
 GUAM COMMISSION FOR EDUCATOR CERTIFICATION
 Dr. Lawrence F. Kasperbauer, Treasurer

TREASURER'S REPORT

Tuesday, 8/13/2013

(Run Date 8/13/2013)

PL 131-233 GENERAL FUND APPROPRIATION ACCOUNTS (5100A137600GA001) - YEAR-TO-DATE

Budget Category	FY 2011 Lapsed Funds (Funds not available)	Total				Funds Available		Unallotted Balance
		Appropriation	Allotments	Expenditures	Encumbrances	Available		
111 - Personnel	-	121,693.00	113,398.00	74,519.72	-	38,878.28	8,295.00	
113 - Benefits	-	51,976.00	47,976.00	31,876.36	-	16,099.64	4,000.00	
114- Health Benefits	-	-	-	-	-	-	-	
230 - Contractual services	-	14,100.00	-	-	-	-	0.00 due to 15% Reserve	
233 - Building rent	-	6,000.00	-	-	-	-	0.00 due to 15% Reserve	
240 - Supplies	-	1,062.00	1,062.00	586.35	-	475.65	264.00	
271- Drug Testing Charges	-	-	-	-	-	-	-	
290 - Miscellaneous	-	4,200.00	-	-	-	-	0.00 due to 15% Reserve	
363 - Telephone	-	4,800.00	-	-	-	-	0.00 due to 15% Reserve	
Total	-	203,831.00	162,436.00	106,982.43	-	55,453.57	12,559.00	

FEE ACCOUNTS (5100X087600RS501800) - YEAR-TO-DATE

Budget Category	Allotments				Funds Available				Monthly Collections (110023213)	
		Expenditures	Encumbrances		Available					
111 - Personnel	-	-	-	-	-	-	-	-	October	23,507.50
113 - Benefits	-	-	-	-	-	-	-	-	November	-
220 - Travel	4,250.74	4,217.57	-	33.17	33.17	33.17	33.17	December	-	-
230 - Contractual services	23,373.62	11,015.21	3,648.16	8,710.25	8,710.25	8,710.25	8,710.25	January	4,802.65	4,802.65
233 - Building rent	8,500.00	-	6,000.00	2,500.00	2,500.00	2,500.00	2,500.00	February	5,122.35	5,122.35
240 - Supplies	1,810.14	247.50	348.63	1,562.64	1,562.64	1,562.64	1,562.64	March	-	-
250 - Equipment	4,183.18	-	-	3,834.55	3,834.55	3,834.55	3,834.55	April	1,274.00	1,274.00
271 - Drug testing	150.00	-	-	150.00	150.00	150.00	150.00	May	5,840.00	5,840.00
290 - Miscellaneous	6,182.18	850.00	-	5,332.18	5,332.18	5,332.18	5,332.18	June	-	-
363 - Telephone	5,333.65	2,092.42	841.40	2,399.83	2,399.83	2,399.83	2,399.83	July	-	-
450 - Capital outlay	-	-	-	-	-	-	-	August	-	-
800 - Exp Reim	-	-	-	-	-	-	-	September	-	-
Total	53,783.51	18,175.20	11,085.69	24,522.62	24,522.62	24,522.62	24,522.62	YTD Total	40,546.50	40,546.50

*Update to 8/13/2013

Account Total not loaded \$51,700.91

August 13, 2013

MEMORANDUM

To: GCEC
From: Subcommittee Chair, Praxis II
Subject: Health Education (0550/5550)

It is recommended to the Commission that we add Health Education (0550 – pencil and paper or 5550 – computer delivered) to the Guam Praxis II – Content required tests with a passing score of 560 (Hawaii) or a recommended passing score from ETS.

A focus group meeting was scheduled and held on May 8, 2013 at 4:00 pm. Only Education Board Member Lou Benavente attended and agreed to the proposed addition. No one else indicated any objection or offered input or comment. Prior to the meeting Health and Physical Education Teachers were invited to participate.



GAYLE F. HENDRICKS, Ed.D.

August 13, 2013

MEMORANDUM

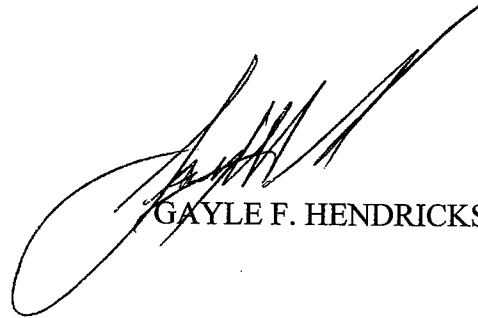
To: GCEC

From: Subcommittee Chair, Praxis II

Subject: Middle School Mathematics

It is recommended to the Commission that we add Middle School Mathematics (0069 – pencil and paper or the computer delivered version) to the Guam Praxis II – Content required tests with a passing score of 143 (Hawaii) or a recommended passing score from ETS.

A focus group meeting was scheduled and held on May 8, 2013 at 5:00 pm. Only Education Board Member Lou Benavente attended and agreed to the proposed addition. No one else indicated any objection or offered input or comment. Prior to the meeting Mathematics Teachers were invited to participate.



GAYLE F. HENDRICKS, Ed.D.

June 26th, 2013

GUAM
Certification Office

6-26-13
10:04 AM

Rec'd. by: _____
PAID: _____

Appeal to the Guam Commission on Educator Certification for a special endorsement of Driver Education on the Master Educator Certificate in Science for Vincent J. Eblacas

Public Law 27-100 designates the Guam Department of Education as the Agency responsible to certify Teachers in Driver Education. It enacted Title 16 Chapter 3 Section 3113 which requires a secondary teacher certificate to be issued by the Department of Education with an endorsement in Drivers Education or a certificate to teach driver education from a recognized educational institution or training agency in Guam; or from another territory or state which has Driver's Education Training; or a safety education minor or major from a United States accredited Institute of Higher Education (IHE).

Driver Education is still on the official course offerings for high school for the 2013 Board Approved High School Courses. The official 2013 Board Approved course offerings for High School remains unpublished due to technical difficulties. It is under TS101 Driver Education and describes what Better Drivers and UB Safe Driving do as private businesses, which are to provide the training to become a licensed driver in Guam. Eloise Sanchez (esanchez@gdoe.net) or Sylvia Calvo (stcalvo@gdoe.net) at Curriculum and Instruction can be contacted to verify that the Driver Education course is still on the official courses offered in High School. The 2003 Board of Education approved high school courses booklet is on file at UB Safe Driving. I know which courses are offered at the high school level because I was the Vice Chair of the Joint Board Union Curriculum and Textbook adoption Committee (JBUCTC) from 2000 to 2003 and am currently the Vice Chair of the JBUCTC after rejoining that committee in 2011.

The approved curriculum book for the Guam Department of Education Driver Education Program 1993 to 1994 is on file at UB Safe Driving and establishes the Guam Department of Education as being agency responsible for driver education and instructor certification.

Public Law 31-50 transferred certification authority to the Guam Commission for Educator Certification as specified in Title 17 Chapter 27 Section 27021 and title 17 Chapter 5 Section 5112.

Title 17 Chapter 5 Section 5103 (a) allows the granting of certifications for supplementary schools for adults and kindergartens.

In Public Law 31-50, under section 8104 (d) Examination of Specialization or Content Area Knowledge: Where applicable, candidates for Guam Professional Educator Certification shall pass an appropriate test for content area knowledge. Where no content area test has been approved by the Commission, Guam's content passing score shall be the Praxis II test passing score adopted by the State of Hawaii or a score reflecting eighty percent (80%) pass rate of the average maximum range respectively. Attached is the Praxis II scores in Driver Education (0867) indicating a score of 177 out of 200 possible for Vincent J. Eblacas. The passing scores are 149 for AL (Alabama), 160 for AR (Arkansas), 167 for IA (Iowa), 141 for WV (West Virginia) and 165 for WY (Wyoming). These are the states listed as accepting the Praxis II test for Driver Education.

Also under the same section (o) related work experience: A statement signed by an appropriate authorized official or a school district or other employing agency shall be the basis for determining the experience qualifications of an application for certification. UB Safe Driving is a valid employing agency in Driver Education as stated in the Articles of Incorporation for UB Safe Driving which was approved by the Department of Revenue and Taxation.

I, Vincent J. Eblacas have worked under the direct supervision of George J. Freese (who has been a certified teacher in driver education since 1993) from July 2008 to present, assisting in conducting the AARP(American Association of Retired Persons) Driver Safety Program. The AARP Driver Safety Program was officially recognized in EC Resolution 168 of the 2008 Legislature as being established in 2007. I became qualified to conduct the Driver Safety Program in the summer of 2011 after taking the official coursework via teleconference at the University of Guam on July 15th and 16th 2011, with George J. Freese, Vinacio and Maria Atalig, Janie Nauta, Dr. John C. Salas and Robert G. Cruz . Esq. from AARP trainers Frank and Carol Deuel. The invoice for this training videoconference from Professional and International Programs Telecommunication and Distance Education Operation (TADEO) is on file at UB Safe Driving. This training was officially recognized in Legislative Resolution Number 650-31 (LS).

I was also employed under Better Drivers and under the direct supervision of George J. Freese (who also worked for Better Drivers at the time) from November 2008 to November 2011. From December 2011 January 2012 there was a transition of employment from Better Drivers to UB Safe Driving. I am currently under the direct supervision of George J. Freese, while working for UB Safe Driving since January 2012 to present.

There is precedence in Texas allowing a certified driving education business to train a certified teacher so that an endorsement in Driver Education can be granted. The link to the information below is:

<http://www.colonydrivingschool.com/instructor-training/>

Training for New Driver Education Instructors

The driver education industry is rapidly growing and in need of instructors who are looking for a way to earn extra money while giving back to the community. The level of instruction is demanding, but all families and roadway users in Texas deserve the peace of mind that comes with knowing that new drivers are being taught by well trained and well prepared instructors.

The certification process includes a significant time commitment outside of the classroom instruction.

This course is not one that can be completed in two weekends.

- • All trainees are required to complete Phase I and Phase II.
- • All work required for Phase I must be completed before starting Phase II. The classroom session for Phase II can be attended after attending the classroom session for Phase I. It is not necessary to complete the outside work for Phase I to attend the classroom session for Phase II.
- • All work required for Phase II must be completed before starting Phase III. The classroom session for Phase III can be attended after attending the classroom session for Phase I and Phase II. It is not necessary to complete the outside work for Phase I and Phase II to attend the classroom session for Phase III.

NOTE

- A good command of the English language is required.
- All trainees must be over the age of 21.
- All trainees must have at least five (5) years of driving experience. In addition, all trainees must have a clean driving record (anyone with 6 points or more cannot be licensed as a Driver Education instructor).

Instructor: Mr. Joel Rosenzweig, ST

The specific requirements for a Driving Education Business to train a certified teacher and allow them to become a qualified driving instructor is given below. The link for the information below is

<http://www.colonydrivingschool.com/instructor-training/driver-education-teacher/>

The Driver Education Teacher (DET) Certification allows an instructor to teach classroom and behind the wheel lessons within TEA (Texas Education Agency) limitations. These instructors must have a valid Texas Teacher's Certification; however, classroom experience is not a condition for receiving a private school certificate. These are the most highly sought by private driving school directors.

All course work must be completed within 2 to 4 months.

Documentation of the following is required before beginning Phase 1:

- - Clean driving record
- - No felony convictions
- - High School Diploma or equivalent
- - College Degree/Diploma
- - Texas Teaching Certificate

Phase 1

45 Hours, Equivalent to 3 college credit hours

18 hours – Direct classroom instruction from a certified instructor.

11 hours – Independent study on specified topics to be completed outside of the classroom.

16 hours – 8 (2 hour) sessions observing in a classroom to become familiar with the curriculum of driver education.

Phase 2

45 Hours, Equivalent to 3 college credit hours

8 hours – Direct classroom instruction from a certified instructor.

14 hours – Observation of certified instructor in a car.

12 hours – Teaching in a car with a certified instructor who is observing and critiquing the trainee.

4 hours – Discussing problems and modeling procedures in needed areas.

7 hours - Independent study on specified topics.

Phase 3

45 Hours, Equivalent to 3 college credit hours

6 hours – Discussion of the trainee’s classroom instruction and the paperwork required

32 hours - 16 (2 hour) sessions of student teaching in the classroom with a certified instructor who is observing and critiquing

7 hours – During which a TA-F (teaching assistant full time) or DET (Driver Education Teacher) discusses problems and helps the trainee teach in weak areas

Course Information

Schedule

(Phase 1 and Phase 2 are *required*.)

Phase 1:

- Friday, May 31, 2013: 5:00 pm – 9:30 pm
- Saturday, June 1, 2013: 12:30 pm – 9:30 pm
- Sunday, June 2, 2012: 9:00 am – 6:00 pm

Phase 2:

- Friday, June 14, 2013: 5:00 pm – 9:30 pm
- Saturday, June 15, 2013: 12:30 pm – 5:30 pm

(Phase 3 is *optional*.)

Phase 3:

- Sunday, June 16, 2013: 9:00 am – 5:00 pm

Tuition

- To guarantee a place in the class and to receive a Discount of \$50.00 per Phase, **payment must be made NO LATER THAN May 24, 2013.**

The training includes both classroom instruction and practical training. Following is the tuition schedule:

- **Payment made on or before May 24, 2013: \$400.00 per Phase. Phases 1, 2, and 3, \$1,200.00; Phases 1 and 2, \$800.00. Phase 3, \$400.00.** Payment **MUST** be paid in full at the time of registration by May 24 to receive the \$50.00 Discount per phase. All refunds may be subject to a \$50.00 administrative fee. Tuition includes classroom and in-car instruction.
- **Payment made on May 25 or later: \$450.00 per Phase. Phases 1, 2, and 3, \$1,350.00; Phases 1 and 2, \$900.00. Phase 3, \$450.00.** Payment **MUST** be paid in full at the time of registration. All refunds may be subject to a \$50.00 administrative fee. Tuition includes classroom and in-car requirements.

If *any* of the practical training is completed at another driving school in the Houston, Harris County, or Fort Bend County area, there will be a **surcharge of \$75.00** for each phase completed at such other school. Approval for such practical training must be obtained from Mr. Rosenzweig.

Mr. George J. Freese (who is a certified driving instructor under GCEC, certificate number 3980) can verify that all the previously mentioned training has been conducted by him and that I am qualified to teach Driver Education.

As mentioned before the authorized Training Agency would be UB Safe Driving (under its Department of Revenue and Taxation approved Articles of Incorporation) based on Article 2 which states that this corporation shall have as its primary purposes: To engage in, conduct, promote, advertise and carry on a driver's education business including arranging, planning and booking of classroom preparation and instruction, and road instruction leading to the ability to obtain a driver's license, professional license or other license to drive a vehicle and receive payment for said services and related activities, and to operate, maintain, manage and provide educational, instructional and technical courses including, but not limited to driver's education training.

Given all of these reasons and the need for certified teachers to conduct Driver Education on Guam I am asking that I be granted a special endorsement in Driver Education.

If there are any questions or concerns I can be contacted at 727-5402

X 

Vincent Eblacas
Master Educator of Science Grades 6 to 12

To: Guam Commission of Educators
RE: Recommendation for Special Endorsement in Driver Education

June 26th, 2013

I, George Joseph Freese, as a duly certified teacher in Driver Education and the certifying officer of UB Safe Driving have provided training to Vincent Jay Eblacas, who is a Master Educator in Science Education grades 6 to 12, with the goal of making him a fully qualified Driver Education Instructor.

Vincent Jay Eblacas began his training in July 2008, when he assisted me in conducting the AARP Driver Safety Program. He has worked with me as a Driving Instructor at Better Drivers Driving School from November 2008 to November 2011. During July 2011, he completed the training required to become a certified instructor for the AARP Driver Safety Program. He currently works with me at UB Safe Driving as a Driving Instructor.

Vincent Jay Eblacas has shown that he is proficient in Driver Education by successfully conducting the classroom instruction required to obtain the driver's permit, by providing the on the road instruction required as part of the driver licensing process and being able to properly file the paperwork required in the licensing process.

In April 2012, Vincent Jay Eblacas passed the Praxis II Test in Driver Education with a score 177 out of 200, which provides additional validation of the training provided.

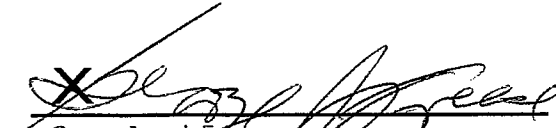
Under Public Law 27-100, a bona fide training agency may provide the training necessary to qualify a teacher to become certified in Driver Education.


Under its Department of Revenue and Taxation approved Articles of Incorporation, UB Safe Driving is authorized to conduct training in Driver Education including educational and technical courses which makes it a bona fide training agency.

Under Public Law 27-100 the Department of Education is specified as the certifying agency for Driver Education on Guam and since that authority was transferred to the Guam Commission for Educator Certification under Public Law 31-50, it is the agency responsible for granting a teacher certification in Driver Education.

Given all of the reasons above, I am recommending that the Guam Commission for Educator Certification grant Vincent Jay Eblacas a special endorsement in Driver Education as provided for under Public Law 27-100.

If you have any questions or concerns you may also contact me at 687-5663 or freeseit@ite.net


George Joseph Freese
Certifying Officer of UB Safe Driving


GUAM Certification Office	
6-26-13 10:04 AM	
Rec'd. by:	
PAID:	

BACKGROUND INFORMATION

Examinee's Name: **EBLACAS, VINCENT J** Candidate ID Number: **04871198**
 Social Security Number: **575-86-1679** Sex: **M** Date of Birth: **03/29/1969**

EDUCATIONAL INFORMATION

College Where Relevant Training Was Received: (I)
 Undergraduate Major: (I)
 Graduate Major: (I)
 Educational Level: **EARNED BACHELOR'S DEGREE PLUS ADDITIONAL CREDITS**
 GPA: **2.0 - 2.49**

Certification Office
 6-26-13
 10:04 AM
 Rec'd. by: 
 PAID:

SCORE RECIPIENT(S) REQUESTED

Code #	Recipient Name	Code #	Recipient Name
R4036	TEACH FOR AMERICA - PHOENIX	R7150	GUAM COMM FOR EDUC CERT
R8620	HAWAII TEACHER STANDARDS BOARD		

CURRENT TEST DATE: 04/28/2012		Your Score	Possible Score Range	Average Performance Range**	Score Recipient Code(s) from Current Administration					
Test Code	Test Name				R4036	R7150	R8620			
0867	DRIVER EDUCATION	177	100-200	168-182	Y	N	N			

HIGHEST SCORE AS OF: 05/18/2012		Your Highest Score	Possible Score Range	Score Recipient Code(s)						
Test Date	Test Code	Test Name			R4036	R7150	R8620			
06/13/2009	0439	MIDDLE SCHOOL SCIENCE	186	100-200	Y	N	Y			
04/28/2012	0867	DRIVER EDUCATION	177	100-200	Y	N	N			

ETS will retain your score for ten years for reporting purposes.
 ** For more details on Average Performance Range refer to footnote on last page of this score report.
 Message Codes: I = INFORMATION NOT PROVIDED OR INCORRECTLY GRIDDED.
 Y = SCORE REPORTED TO RECIPIENT LISTED.
 N = TEST NOT REQUIRED BY DI. SCORE NOT REPORTED.



TEST TAKER: EBLACAS, VINCENT J

PASSED/NOT PASSED INFORMATION BASED ON HIGHEST SCORES EARNED AS OF: 05/18/2012

Passed/not passed status provided in this report is based on the passing score in effect on the test date or on the date reported (as indicated next to each score recipient's name). Agencies reserve the right to accept the reporting of scores but not necessarily the passed/not passed status.

TEACH FOR AMERICA - PHOENIX			4036	Your Highest Score	Required Minimum Score	Minimum Score Met/ Not Met	Required Passing Score	Passed/ Not Passed Status
Test Date	Test Code	Test Name						
06/13/2009	0439	MIDDLE SCHOOL SCIENCE		186				
04/28/2012	0867	DRIVER EDUCATION		177				
GUAM COMM FOR EDUC CERT			7150 +	Your Highest Score	Required Minimum Score	Minimum Score Met/ Not Met	Required Passing Score	Passed/ Not Passed Status
Test Date	Test Code	Test Name						
HAWAII TEACHER STANDARDS BOARD			8620	Your Highest Score	Required Minimum Score	Minimum Score Met/ Not Met	Required Passing Score	Passed/ Not Passed Status
Test Date	Test Code	Test Name						
06/13/2009	0439	MIDDLE SCHOOL SCIENCE		186			148	PASSED

For more information on interpreting your scores, please refer to "Understanding Your Praxis Scores" available at www.ets.org/praxis. Further information on state requirements is also available online. Passed/Not Passed information not provided if more than one qualifying score is used for a test, or qualifying score is not available.

*THIS INFORMATION IS PROVIDED TO THE EXAMINEE ONLY.

+PASSED/NOT PASSED INFORMATION NOT PROVIDED BECAUSE TEST(S) TAKEN IS/ARE NOT USED BY THIS AGENCY.



TEST CATEGORY*	Raw Points Earned	Raw Points Available	Average Performance Range**
DRIVER EDUCATION I. SAFE MOTOR VEHICLE OPERATION AND PROCEDURES II. MOTOR VEHICLE LAWS AND REGULATIONS III. AUTOMOBILE OPERATION AND MAINTENANCE IV. INSTRUCTION, METHODOLOGY AND EVALUATION V. DRIVER RESPONSIBILITIES AND SPECIAL KNOWLEDGE	16 10 14 16 10	22 10 18 18 12	16- 19 8- 9 10- 14 14- 15 9- 10

* Category-level information indicates the number of test questions answered correctly for relatively small subsets of the questions. Because they are based on small numbers of questions, category scores are less reliable than the official scaled scores, which are based on the full set of questions. Furthermore, the questions in a category may vary in difficulty from one test form to another. Therefore, the category scores of individuals who have taken different forms of the test are not necessarily comparable. For these reasons, category scores should not be considered a precise reflection of a candidate's level of knowledge in that category and ETS recommends that category information not be used to inform any decisions affecting candidates without careful consideration of such inherent lack of precision.

** The range of scores earned by the middle 50% of a group of examinees who took this form of the test at the most recent national administration or other comparable time period. N/C means that this range was not computed because fewer than 30 examinees took this form of the test or because there were fewer than 8 questions in the category or, for a constructed-response module, fewer than 8 points to be awarded by the raters. N/A indicates that this test section was not taken and, therefore, the information is not applicable.



1 Member may be biased for or against a Respondent, *or* there may
2 exist a potential conflict of interest. If a potential conflict of interest
3 or bias exists, such determination *shall* be made by a majority vote of
4 the remaining Commission members.

5 (2) *If* a Commission member has a potential conflict, that
6 Commission member is obligated to disclose such a potential conflict.

7 **§8118. Severability.** *If* any of the Rules and Regulations, or any
8 part thereof, of the Commission promulgated under the provisions of the
9 rule-making authority for government of Guam agencies are found by the
10 courts to be invalid for any reason, the remainder *shall* continue in full force
11 and effect. Each Rule and/or any portion thereof *shall* be severable.

12 **§8119. Adoption and Amendment of Rules.**

13 (a) **Adoption of Rules.** Rules or regulations are adopted by this
14 Commission under the provisions of Chapter 27, 17GCA (Public Law 29-
15 73) governing the practice of professional educators in K-12 which may be
16 reasonably necessary for the proper performance of its duties and the
17 regulations of the proceedings before it. They must *not* be inconsistent with
18 the U.S. Constitution, the Organic Act or the laws of Guam and *shall* be in
19 compliance with the Administrative Adjudication Act.

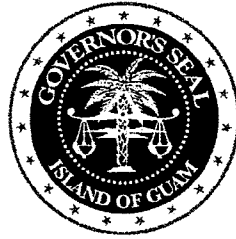
20 (b) **Petition for Rule-Making.** Any person wishing to submit a
21 petition requesting the adoption, amendment or repeal of a rule or regulation
22 by the Commission *shall* address a petition to the Executive Director. The
23 container of the petition *shall* clearly bear the notation: RULE-MAKING
24 PETITION RE: and then the subject area. The petition must contain the
25 following information:

26 (1) an indication of the subject area to which the petition is
27 directed;

- 1 (2) either a draft of the proposed rule, or a summary of its
2 contents;
3 (3) reasons for proposal;
4 (4) effect on existing rules or orders;
5 (5) any data supporting the proposal;
6 (6) effect of the proposed rule on existing practices in the
7 area involved, including cost factors;
8 (7) names or a description of those most likely to be affected
9 by the proposed rule; and
10 (8) name and address of petitioner.

11 (c) **Timelines.** The Executive Director *shall* transmit the petition
12 to the Commission within ten (10) working days after receiving the petition.
13 The Commission *shall* make a decision on whether to grant or deny the
14 petition within fifty (50) calendar days. This Section *shall* be carried out in
15 accordance with §9307 of Chapter 9, Title 5, Guam Code Annotated.”

16 **Section 3. Effective Date.** This Act *shall* become effective upon its
17 enactment into law.



Office of the Governor of Guam

Directive No. 2013 - 05

August 7, 2013

TO: All Line Agencies Directors and Agency Heads

FROM: The Governor *gmc*

SUBJECT: **Protocols relative to "Responsible Boards and Commissions Education Act" (P.L. 32-031)**

Public Law 32-031 requires all Directors of which a Board/Commission is associated with to establish an Educational Program (hereinafter "EP") which covers "procurement laws, as applicable, applicable statutes, executive orders, and rules and regulations which govern the board or commission and their respective areas of purview". I have directed my staff to provide the necessary tools and instruction to assist all Board/Commission members toward reaching full compliance. As a follow up to the presentation made at the August 2nd Cabinet Meeting, this Directive provides the protocols that best comply with P.L. 32-031, which are as follows:

- A. All Directors associated with a Board/Commission would need to compile applicable procurement laws, statutes and executive orders, rules/regulations which govern your respective Board/Commission and any/all areas that your Board/Commission may have purview over. Compilation of this information must be completed by no later than August 8, 2013. This is key to complying with one component of P.L. 32-031 as this will serve as the major portion of your EP.
- B. The Governor's Office has developed a CD training instrument entitled "Basic Boardmanship Skills" which will cover the basic skill set necessary to make informed decisions at the level of each Board or Commission member. Topics

covered in the CD will include Procurement, Ethics in Government, FOIA Requests, Open Government Law, Roberts Rules of Order, etc. The training CD will be disseminated to all Boards/Commissions via each agency head by August 16, 2013.

- C. All Directors shall conduct a "Live" session with their respective Board/Commission members to ensure that they have provided their members the training materials combined in Steps A and B above (A - Agency-specific data and B - Training CD). Directors must ensure that each member reviews the training materials and understands the contents to the best of their ability. The "Live" session must be completed by September 6, 2013. P.L. 32-031 requires all members to complete the EP by September 7, 2013.

- D. All Directors must ensure that a Certification Form is completed by each Board/Commission member, which states they have completed the steps of A and C of the protocol, mentioned. Said certification form shall be filed with the Board/Commission Secretary and be made part of the record. The Certification Form for Board/Commission members certifying they have viewed contents of the CD will be emailed to the Department/Agency shortly.

- E. On or before September 13, 2013, the Director/Agency Head shall submit a written statement to the Governor, certifying that all Board/Commission members have completed the established education program as mandated by Public Law 32-031. A comprehensive report will be compiled and submitted to my Chief of Staff for his review.

Please note that P.L. 32-031 makes all Directors responsible for ensuring the completion of an Educational Program by each respective member of a Board/Commission by no later than September 7, 2013. The Governor's Office will work directly with the heads (or chairperson) of a Board/Commission not having oversight over an agency. A copy of P.L. 32-031 may be obtained from the 32nd Guam Legislature webpage at www.guamlegislature.com. Should you have any questions, please contact the Governor's legal office at 475-9370. Thank you.

EDDIE BAZA CALVO
Governor



RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

MAY 10 2013

Honorable Judith T. Won Pat, Ed.D.
Speaker
I Mina'trentai Dos na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

32-13-401
Office of the Speaker
Judith T. Won Pat, Ed.D.
Date 5/10/13
Time 4:24 PM
Received by [Signature]

Dear Madame Speaker:

Transmitted herewith is Bill No. 65-32 (COR) "AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO PROVIDING FOR EDUCATIONAL PROGRAMS FOR MEMBERS OF BOARDS AND COMMISSIONS" which I signed into law on May 10, 2013 as **Public Law 32-031**.

Senseramente,


EDDIE BAZA CALVO

Attachment: copy of Bill

2013 MAY 13 AM 8:10

401

I MINA'TRENTAI DOS NA LIHESLATURAN GUÅHAN
2013 (FIRST) Regular Session

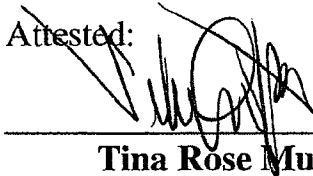
CERTIFICATION OF PASSAGE OF AN ACT TO I MAGA'LAHEN GUÅHAN

This is to certify that **Bill No. 65-32 (COR)**, "AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE ANNOTATED, RELATIVE TO PROVIDING FOR EDUCATIONAL PROGRAMS FOR MEMBERS OF BOARDS AND COMMISSIONS", was on the 30th day of April, 2013, duly and regularly passed.



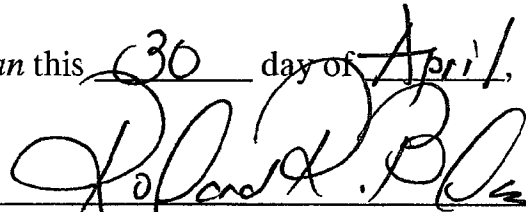
Judith T. Won Pat, Ed.D.
Speaker

Attested:



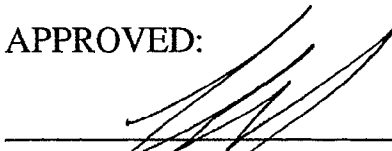
Tina Rose Muña Barnes
Legislative Secretary

This Act was received by *I Maga'lahaen Guåhan* this 30 day of April,
2013, at 2:00 o'clock P.M.



Assistant Staff Officer
Maga'lahaen's Office

APPROVED:



EDWARD J.B. CALVO
I Maga'lahaen Guåhan

Date: MAY 10 2013

Public Law No. 32-031

I MINA 'TRENTAI DOS NA LIHESLATURAN GUÅHAN
2013 (FIRST) Regular Session

Bill No. 65-32 (COR)

As amended by the Committee
on General Government Operations and
Cultural Affairs.

Introduced by:

Michael F. Q. San Nicolas

T. C. Ada

V. Anthony Ada

Frank B. Aguon, Jr.

B. J.F. Cruz

Chris M. Dueñas

Michael T. Limtiaco

Brant T. McCreadie

Tommy Morrison

T. R. Muña Barnes

Vicente (ben) C. Pangelinan

R. J. Respicio

Dennis G. Rodriguez, Jr.

Aline A. Yamashita, Ph.D.

Judith T. Won Pat, Ed.D.

**AN ACT TO ADD A NEW §43116 TO ARTICLE 1 OF
CHAPTER 43, DIVISION 4 OF TITLE 5, GUAM CODE
ANNOTATED, RELATIVE TO PROVIDING FOR
EDUCATIONAL PROGRAMS FOR MEMBERS OF
BOARDS AND COMMISSIONS.**

1 **BE IT ENACTED BY THE PEOPLE OF GUAM:**

2 **Section 1. Short Title.** This Act *shall* be cited as the “Responsible Boards
3 and Commissions Education Act.”

4 **Section 2. Legislative Findings and Intent.** *I Liheslaturan Guåhan* finds
5 that Public Law 24-191 established a single educational program at the University

1 of Guam to train members of boards and commissions. This educational program
2 was repealed by Public Law 28-76.

3 *I Liheslaturan Guåhan* further finds that, although the existence of training
4 for board members is beneficial to the operations of boards and commissions, each
5 board and commission generally has its own specific statutes and rules and
6 regulations which it must follow. Such a program should be optimized to deal with
7 matters most relevant for each board and commission.

8 Additionally, *I Liheslatura* finds that errors by the members of boards and
9 commissions can result in procurement delays, as well as litigations, which have
10 historically cost the government significant sums.

11 Therefore, it is the intent of *I Liheslaturan Guåhan* to establish training and
12 curriculum to educate members of boards and commissions on the various statutes,
13 rules and regulations which they must follow, and of which they must be aware to
14 accomplish the purposes for which each board or commission is established, by
15 adding a new §43116 to Title 5 GCA.

16 **Section 3. Boards and Commissions Educational Programs.** A new
17 §43116 is hereby *added* to Article 1 of Chapter 43, Division 4 of Title 5, Guam
18 Code Annotated, to read:

19 **“§ 43116. Boards and Commissions Educational Programs.**

20 (a) Development of Training and Curriculum. Each board or
21 commission *shall* have an educational program established to prepare
22 its members for the duties of the board or commission to which they
23 are appointed. Such educational program *shall* cover procurement
24 laws, as applicable, applicable statutes, executive orders, and rules
25 and regulations which govern the board or commission and their
26 respective areas of purview. Each educational program *shall* be
27 established, within ninety (90) days of the enactment of this Section,

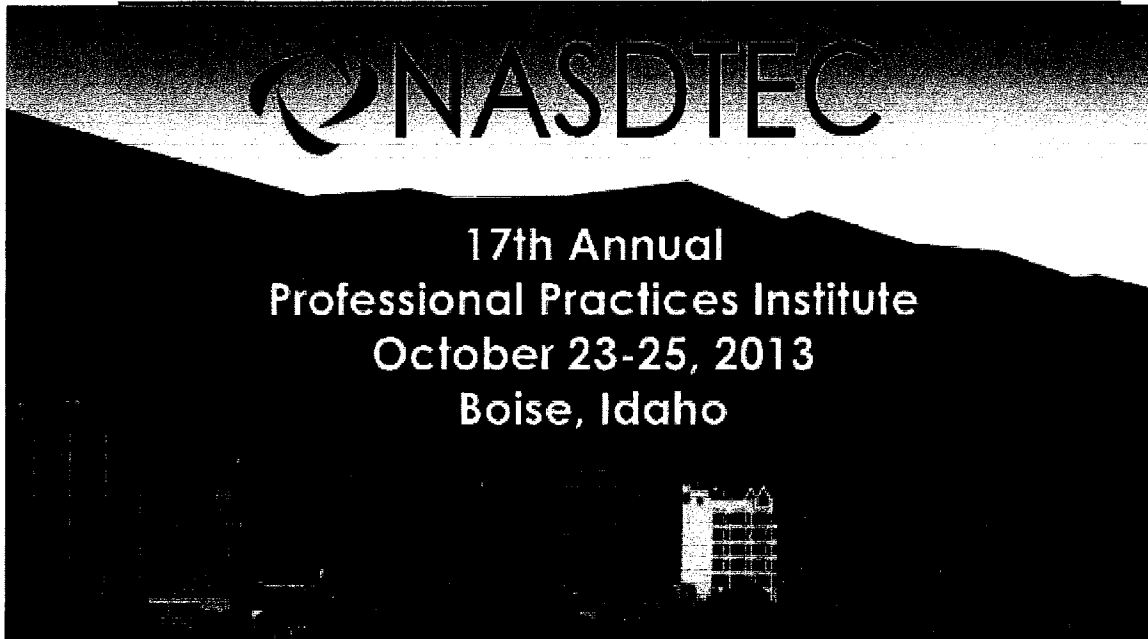
1 by the Director of the agency with which the board or commission is
2 associated, or his designee; or, if there is no such agency, then *I*
3 *Maga'lahi* (the Governor), or his designee. Each educational program
4 *shall* be updated, as needed, *no less than* annually, to reflect any
5 changes to procurement laws, applicable statutes, and rules and
6 regulations. The Director of each agency *shall* report to *I Maga'lahi*
7 (the Governor) within thirty (30) days when member(s) of an
8 associated board or commission complete the applicable educational
9 program. The Director, or his designee, *shall* conduct the training
10 sessions at a time and location to be determined by the Director, in
11 compliance with the Americans with Disabilities Act and other
12 relevant statutes.

13 (b) Education of Current Board and Commission Members.
14 Each current member of a board or commission *shall* complete the
15 applicable educational program within thirty (30) days of the
16 establishment of the program.

17 (c) Education of New Board and Commission Members.
18 Each new member of a board or commission *shall* complete the
19 applicable educational program within thirty (30) days of his election
20 and qualification, or his confirmation by *I Liheslatura* to the board or
21 commission.

22 (d) Continuing Education for Board and Commission
23 Members. Each year, the members of each board and commission
24 *shall*, as a form of continuing education, complete the applicable
25 educational program for the board or commission on which they
26 serve.

1 (e) Failure to Complete an Educational Program. Failure to
2 complete an educational program within one hundred eighty (180)
3 days of a board or commission member's appointment *shall* result in
4 the member's removal and the appointment of a new member to fill
5 the vacancy, pursuant to §2101 of Chapter 2, Title 4, Guam Code
6 Annotated. Actions of a board or commission *shall not* be invalidated
7 by the failure of a member to complete the applicable educational
8 program.”



2013 Professional Practices Institute

There is no other conference like the NASDTEC Professional Practices Institute (PPI)!

For everyone interested in ethical teaching, the PPI is a don't-miss event. This year the PPI will convene in beautiful Boise, Idaho. The conference agenda provides sessions that are designed to help each person address the conference theme: "Exploring Problems -- Sharing Solutions."

Don't miss this opportunity to engage with other professionals around these important topics:

- Supporting and building ethical, regulatory and dispositional frameworks for teachers and leaders
- Exploring the issues surrounding employment versus licensure
- Using effective forensic computer techniques to gather useful data
- Understanding the relationship between constitutional rights and professional conduct
- Building a national coalition to help prevent inappropriate relationships between educators and students
- Reviewing recent court decisions related to educator misconduct

Conference Registration

Grove Hotel Reservation (Code: NASDTEC)
(Room Rate for the PPI is \$99 per night)

2013 PPI Agenda (Draft)

Members:

Early Registration fee of \$465 is accepted until September 24 , 2013
after that the registration fee is \$495.

One-Day Registration: \$175

Two-Day Registration: \$350

Non-members:

Early Registration fee of \$515 is accepted until September 24, 2013
after that the registration fee is \$545.

One-Day Registration: \$200

Two-Day Registration: \$400

**The registration fee includes breakfast and lunch Wednesday and Thursday and
breakfast on Friday.*

Refund policy:

*Refund of registration fee, less \$75 processing and handling fee, if the written request is received no
later than October 3, 2013

**No refund if written cancellation is received after October 3, 2013 or for no-shows.